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County Hall
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NP15 1GA

Tuesday, 9 January 2018

Notice of meeting:

Bryn y Cwm Area Committee

**Wednesday, 17th January, 2018 at 1.00 pm,
The Council Chamber, Town Hall, Abergavenny**

AGENDA

Item No	Item	Pages
1.	Apologies for Absence.	
2.	Declarations of Interest.	
3.	Public Open Forum.	
4.	Minutes of the previous meeting.	1 - 6
5.	Monmouthshire Local Development Plan Draft Review Report Consultation.	7 - 66
6.	Abergavenny Public Realm - Verbal Update on Progress.	
7.	Community Partnership Development Team.	67 - 70
8.	Progress Report by Team Abergavenny.	71 - 72
9.	To consider questions / issues that members may wish Councillor S. Woodhouse to raise at the meeting of the Strategic Transport Group on the 7th of February 2018.	
10.	To appoint a member of the Bryn y Cwm Area Committee to sit on the Grass Routes Partnership Board.	
11.	For information:	
11.1.	Monmouthshire Scrutiny Work Programme.	73 - 84
11.2.	Forward Planner for Cabinet and Council Business.	85 - 104

12.	Bryn y Cwm Area Committee Future Work Programme.	105 - 106
13.	Next Meeting. Wednesday 14 th March 2018 at 1.00pm.	

Paul Matthews

Chief Executive

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:	M. Groucutt
	R. Harris
	G. Howard
	S. Howarth
	D. Jones
	S.B. Jones
	S. Jones
	P. Jordan
	M. Lane
	M. Powell
	J. Pratt
	T. Thomas
	K. Williams
	S. Woodhouse

Town / Community Council representatives:

Abergavenny Town Council	-	Councillor P. Simcock
Crucorney Community Council	-	Vacancy
Goetre Fawr Community Council	-	Vacancy
Grosmont Community Council	-	Vacancy
Llanarth Community Council	-	Vacancy
Llanelly Community Council	-	Councillor G. Nelmes
Llanfoist Fawr Community Council	-	Councillor J. Webster
Llanover Community Council	-	Councillor G. Thomas
Llantilio Pertholey Community Council	-	Councillor M. Skinner

Public Information

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Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

Aims and Values of Monmouthshire County Council

Sustainable and Resilient Communities

Outcomes we are working towards

Nobody Is Left Behind

- Older people are able to live their good life
- People have access to appropriate and affordable housing
- People have good access and mobility

People Are Confident, Capable and Involved

- People's lives are not affected by alcohol and drug misuse
- Families are supported
- People feel safe

Our County Thrives

- Business and enterprise
- People have access to practical and flexible learning
- People protect and enhance the environment

Our priorities

- Schools
- Protection of vulnerable people
- Supporting Business and Job Creation
- Maintaining locally accessible services

Our Values

- **Openness:** we aspire to be open and honest to develop trusting relationships.
- **Fairness:** we aspire to provide fair choice, opportunities and experiences and become an organisation built on mutual respect.
- **Flexibility:** we aspire to be flexible in our thinking and action to become an effective and efficient organisation.
- **Teamwork:** we aspire to work together to share our successes and failures by building on our strengths and supporting one another to achieve our goals.

Public Document Pack Agenda Item 4

MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of Bryn y Cwm Area Committee held
at The Council Chamber, Town Hall, Abergavenny on Wednesday, 15th November, 2017
at 2.00 pm**

PRESENT: County Councillor M. Lane (Chair)

County Councillors: G. Howard, S. Howarth, S. Jones, M. Powell, J. Pratt and S. Woodhouse.

Abergavenny Town Council: Councillor P. Simcock
Llanelly Community Council: Councillor G. Nelmes
Llanfoist Fawr Community Council: Councillor J. Webster
Llanover Community Council: Councillor G. Thomas

OFFICERS IN ATTENDANCE:

Matthew Gatehouse Head of Policy and Governance
Richard Williams Democratic Services Officer

ALSO IN ATTENDANCE:

Mr. P. Johns - Team Abergavenny
Mr. H. Candler - Clerk to Llanover Community Council

APOLOGIES:

County Councillors M.Groucutt, D. Jones, S.B. Jones, P. Jordan, T.Thomas and K. Williams

1. Declarations of Interest

There were no declarations of interest made by Members.

2. Public Open Forum

There were no members of the public present with issues to be raised.

3. Confirmation of Minutes

The minutes of the Bryn y Cwm Area Committee dated 13th September 2017 were confirmed and signed by the Chairman.

4. Area Committee Terms of Reference

We received the Area Committee Terms of Reference as set out in the Cabinet Report dated 6th September 2017 entitled 'Community Engagement Review Update / Whole Place and Partnerships Team Restructure.

We resolved to adopt the terms of reference subject to a slight amendment to bullet point 7 – the final word be changed from Borough to County.

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The Head of Policy and Governance informed the Area Committee that having liaised with the Monitoring Officer regarding voting rights for the town and community Council representatives sitting on the Area Committee, this matter needed to be agreed at Full Council.

It was noted that the Monitoring Officer would shortly be presenting a report to Full Council in relation to amendments to the County Council's Constitution. The Head of Policy and Governance stated that he would contact the Monitoring Officer with a view to establishing the best way forward to present the voting rights of the town and community Councils to Full Council for consideration, i.e., either as part of the Monitoring Officer's report or via a separate report.

We resolved that the Head of Policy and Governance contacts the Monitoring Officer with a view to expediting this matter.

5. Representation of the Area Committee on the Monmouthshire Strategic Transport Group

Monmouthshire's Strategic Transport Group had requested the four Area Committees to appoint one representative from each Area Committee to sit on the Strategic Transport Group.

We resolved that:

- (i) County Councillor S. Woodhouse would be the Bryn y Cwm Area Committee's representative to sit on the Strategic Transport Group;**
- (ii) County Councillor S. Woodhouse provides an update on progress being made by the Strategic Transport Group to the Area Committee at future Area Committee meetings;**
- (iii) an agenda item be added to the January 2018 Area Committee meeting to appoint a representative from the Area Committee to sit on the Grass Routes Partnership Board.**

6. Shaping the Area Committee Workplan

We received a report outlining issues emerging from engagement with the community and other evidence with a view to help shape the future work programme of the Area Committee.

In doing so, the following points were noted:

- Briefing sessions regarding the well-being assessment had been held at County Hall, Usk for Monmouthshire's town and community councils.
- The following issues were raised with a view to being added to the future work programme:

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- Update on the new pedestrian bridge over the River Usk at Llanfoist.
- Update on the new crossing to castle Meadows.
- Invite the Head of the Community Partnership Development Team to outline to the Committee what the Team does.
- Invite voluntary sector organisations in Abergavenny to provide a presentation to the Committee outlining what they do.
- Receive Cabinet and Scrutiny Work Plans.
- Receive a presentation from the Tourist Association.

We resolved to receive the report and noted its content.

7. Monmouthshire Well-being Plan

We received the Monmouthshire Well-being Plan and were provided with information regarding the objectives being developed by the Monmouthshire Public Service Board (PSB) to ensure that communities in the area have the opportunity to participate in the development of the plan.

The Committee was informed that the Well-being of Future Generations Act aims to ensure that public bodies think more about the long term, work better with people and communities and each other, look to prevent problems and take a more joined-up approach. Each PSB must prepare and publish a local well-being plan setting out its local objectives and the steps it proposes to take to meet them. This needs to be published no later than one year after the previous county council election.

The plan must describe how the board will improve the economic, social, environmental and cultural well-being of the county by setting local objectives which maximise its contribution to the seven national well-being goals.

The Act places a duty on community and town councils with income or expenditure over £200,000 a year to take all reasonable steps towards meeting the local objectives included in the local well-being plan that has effect in their areas. If a community or town council is subject to the duty, it must publish a report annually detailing its progress in meeting the objectives contained in the local well-being plan. Those not legally subject to The Act are still encouraged to consider what contribution they may be able to make towards meeting the local objectives adopted for their areas.

Work completed between April and July 2017 resulted in the PSB adopting four draft well-being objectives. These are based on the well-being assessment that was carried out between August and December 2016.

The PSB will be asked to endorse the plan when it meets on 8th November 2017 prior to a 12 week public consultation that will begin the week commencing 13th November 2017.

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Having received the report, the following points were noted:

- The Act takes into account what is happening at a community level. Some views might have an area focus to them allowing the Area Committees to play a part.
- Some aspects might be complex and cross cutting resulting in all PSB's working together on certain issues.
- It is important to ensure that the communities are heard and that they play an important role.
- Abergavenny Town Council is preparing its plan which incorporates the five wards. This forum will aid in this process.
- Llanelly Community Council will commence preparing its plan in January 2018. Workshops will be held with a view to it being a community led Plan.
- It was considered that the majority of Monmouthshire residents were more interested in what happens at a local level rather than the larger issues affecting the County as a whole. However, it was noted that the Well-being Plan was forward thinking legislation and that whilst the day to day local issues needed to be managed, there was also a need to manage and develop solutions for the future of Monmouthshire.

We resolved to receive the report and noted its content.

8. North Monmouthshire Community Planning for a Better Place

We received the North Monmouthshire Community Plan which outlined its vision for 2021 and beyond. In doing so, the following points were noted:

- Initiatives have been grouped into five main themes, namely:
 - Spreading the word by publicising local facilities and attractions.
 - Encouraging business success – including traditional and growth businesses.
 - Enabling communities to thrive – well-being including health, education and sport.
 - Enhancing our environment – including open spaces, built environment, energy.
 - Moving around more easily – including walking, cycling, cars, public transport.
- The Plan is aiming to achieve practical achievable schemes at a local level.

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- The North Monmouthshire Community Plan could be used to formulate the Bryn y Cwm Area Committee's work plan.
- Much work and consultation has gone into the completion of the Plan with some schemes having already started.
- Partnership working will help deliver the schemes outlined in the Plan.

We resolved to adopt the North Monmouthshire Community Plan and use it to formulate the Bryn y Cwm Area Committee's work plan.

9. Frequency of Bryn y Cwm Area Committee meetings during the pilot

We considered the frequency and timing of future Bryn y Cwm Area Committee meetings during the pilot.

We resolved:

- (i) **that the Chair, the Head of Policy and Governance, and the Democratic Services Officer meet to develop the work plan.**
- (ii) **to hold bi-monthly meetings which will commence at 1.00pm.**
- (iii) **that the remaining meetings for the 2017/18 Council year will be held on:**
 - **17th January 2018 in the Council Chamber, Town Hall, Abergavenny.**
 - **14th March 2018 (venue to be determined).**
 - **16th May 2018 (venue to be determined).**
- (iv) **that the Head of Policy and Governance will liaise with the Cabinet Member, County Councillor P. Murphy and the Chief Officer Resources to ascertain whether budget meetings are going to be held in the leisure centres, as undertaken in previous years.**
- (v) **to adopt the North Monmouthshire Community Plan and use it to formulate the Bryn y Cwm Area Committee's work plan.**

In addition, the following items would be added to the work programme:

- **Feedback from Team Abergavenny regarding progress.**
- **Public Realm update.**
- **Update on the new pedestrian bridge over the River Usk at Llanfoist.**

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**Minutes of the meeting of Bryn y Cwm Area Committee held
at The Council Chamber, Town Hall, Abergavenny on Wednesday, 15th November, 2017
at 2.00 pm**

- **Invite the Head of the Community Partnership Development Team to outline to the Committee what the Team does.**
- **Invite voluntary sector organisations in Abergavenny to give a presentation to the Committee outlining what they do.**
- **Receive Cabinet and Scrutiny Work Plans.**
- **Receive a presentation from the Tourist Association.**
- **Receive a presentation on Fair Trade by Katrina Gass.**

The meeting ended at 4.05 pm.

SUBJECT: Monmouthshire Local Development Plan Draft Review Report Consultation
MEETING: Bryn y Cwm Area Committee
DATE: 17 January 2018

1. PURPOSE:

- 1.1 To inform Bryn y Cwm Area Committee of the current consultation on the Monmouthshire Local Development Plan Draft Review Report.

2. RECOMMENDATION:

- 2.1 To note the contents of the Draft Review Report and respond to the consultation as appropriate. This consultation will help inform the extent to which stakeholders consider that the current LDP is operating well, and any changes or revisions they think are necessary with appropriate evidence and reasons.

KEY ISSUES:

Background

- 3.1 The Monmouthshire Local Development Plan (2011-2021) was adopted in February 2014 to become the adopted development plan for the County (excluding that part within the Brecon Beacons National Park). In accordance with statutory requirements, following adoption the LDP has been monitored on an annual basis with three Annual Monitoring Reports (AMRs) published to date. The AMRs assess the extent to which the LDP strategy, objectives and policies are being delivered and implemented.
- 3.2 To ensure that LDPs are kept up-to-date, local planning authorities are required to commence a full review of their plans at least once every four years following plan adoption, or sooner if the findings of the AMRs indicate significant concerns with a plan's implementation. The 2016 Monmouthshire AMR recommended an early review of the LDP as a result of the need to address the shortfall in the housing land supply and to facilitate the identification and allocation of additional housing land. The 2017 AMR, which forms the first stage of the review process, confirms the recommendation to continue with an early review of the LDP.
- 3.3 The LDP Regulations allow for a 'selective review' of part (or parts) of an LDP. Such a provision would allow for a partial review of the LDP to cover issues associated with the housing land supply and site selection, in accordance with the recommendation of the 2016 and 2017 AMRs. The Council, however, is required to commence a full review of the LDP every four years. This would mean that a full review to meet statutory requirements would have to commence in February 2018. It is considered, therefore, more appropriate to undertake a full review of the Plan now to consider all aspects of the LDP in order to fully assess the nature and scale of revisions that might be required. This will also assist in meeting the 2021 deadline for having an adopted revised LDP in place to avoid the local policy vacuum that the new Regulations threaten to create. As it currently stands, the adopted LDP will cease to exist at the end of the plan period (i.e. 31 December 2021). Accordingly, a revised LDP will need to be adopted by 1 January 2022 to ensure that Monmouthshire has an up-to-date planning policy framework in place.
- 3.4 Consequently, a full review of the LDP commenced in 2017 and has culminated with the publication of the Draft Review Report which is attached to this report as **Appendix 1**. This report provides an overview of the issues that have been considered as part of the full review process and subsequently identifies the changes

that are likely to be needed to the LDP, based on evidence. The LDP Draft Review Report has been informed by the findings of preceding AMRs, significant contextual changes and updates to the evidence base.

Purpose of the LDP Draft Review Report

- 3.5 The Council is seeking stakeholder views on the matters set out in the Draft Review Report. Views are sought on the issues that should be considered in any review of the LDP, together with the subsequent potential changes required to the LDP, as set out in sections 2 and 3 of the Report. Stakeholders are invited to comment on/ suggest any additional issues and/or changes that should be considered in the full review of the LDP. Any comments should be supported by evidence. Opinions are also sought on whether the changes identified warrant a short form or full revision to the LDP, as set out in Section 5 of the report.

Next Steps

- 3.6 As referred to in paragraph 3.5, it is important to engage/consult with stakeholders on the Draft Review Report in order to gain views on how the adopted Plan is functioning and what changes are likely to be needed to the revised LDP. Notifications have been sent to those LDP consultees identified in the WG Local Development Manual (Edition 2, 2015) including specific consultation bodies, UK Government departments and general/other consultation bodies. All town and community councils have been consulted, along with those individuals and organisations who are currently on the LDP Review consultation database. The consultation runs from Monday 11th December 2017 to 5th February 2018. All consultation replies will be analysed and responses/amendments reported for MCC Members' consideration when seeking a resolution to finalise the Review Report with a view to formally commencing the LDP revision process.

4. REASONS:

- 4.1 Under the Planning and Compulsory Purchase Act (2004) and associated Regulations, all local planning authorities are required to produce a LDP. The Monmouthshire LDP was adopted in February 2014 and provides the land use framework which forms the basis on which decisions about future development in the County are based. To ensure that LDPs are kept up-to-date, local planning authorities are required by Regulation 41 of The Town and Country Planning (Local Development Plan) (Wales) (Amendment) Regulations 2015 to commence a full review of their plans at least once every four years following plan adoption, or sooner if the findings of the AMRs indicate significant concerns with a plan's implementation. As detailed in paragraphs 3.3 - 3.4, a full review of the LDP commenced in 2017 and has culminated with the publication of the Draft Review Report for consultation (attached at Appendix 1) which is in accordance with the Regulations.

- 4.2 Consultation on the Draft Review Report will allow the LDP review process to make progress, informed by stakeholder input and evidence. This will influence if and how the LDP is revised.

5. CONSULTEES

- Colleagues within and working closely with the planning service have been engaged via officer working groups.
- SLT
- Cabinet
- An all Member Seminar took place on the afternoon of 30 November 2017 which set out the purpose of the consultation and sought views on the extent to which the current LDP is successfully delivering on its vision, strategy and objectives.

Going forward:

- It is proposed to raise awareness of the consultation with other MCC services via SMT.
- Officers will attend forthcoming Town and Community Council Cluster meetings.
- All parties identified as statutory consultees on the LDP and all parties who requested to be kept informed on LDP matters (433 people/organisations)

6. BACKGROUND PAPERS:

- Monmouthshire Adopted LDP (February 2014)
- Monmouthshire Local Development Plan Annual Monitoring Reports, 2014-15, 2015-16, 2016-17

7. AUTHORS & CONTACT DETAILS:

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**Monmouthshire County Council
Local Development Plan**

LDP Draft Review Report

November 2017

Planning Policy Service

Monmouthshire County Council

County Hall, Rhadyr, Usk, Monmouthshire NP15 1GA

Tel: 01633 644429

Email: planningpolicy@monmouthshire.gov.uk

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Appendix:

1. Summary of LDP Policy Review

1.0 Introduction

- 1.1 The adopted Monmouthshire Local Development Plan (LDP) sets out the Council's vision and objectives for the development and use of land in the County, together with the policies and proposals to implement them over a ten year period to 2021. The Plan area excludes that part of the County contained within the Brecon Beacons National Park.
- 1.2 The LDP was adopted on 27th February 2014 and, in accordance with statutory requirements, has subsequently been monitored on an annual basis with three Annual Monitoring Reports (AMRs) published to date. The AMRs assess the extent to which the LDP strategy, objectives and policies are being delivered and implemented.

Full LDP Review

- 1.3 To ensure that LDPs are kept up-to-date, local planning authorities are required to commence a full review of their plans at least once every four years following plan adoption, or sooner if the findings of the AMRs indicate significant concerns with a plan's implementation. The 2016 Monmouthshire AMR recommended an early review of the LDP as a result of the need to address the shortfall in the housing land supply and to facilitate the identification and allocation of additional housing land. The 2017 AMR, which forms the first stage of the review process, confirms the recommendation to continue with an early review of the LDP due to the housing land supply shortfall, as detailed in Section 2.1.
- 1.4 The LDP Regulations allow for a 'selective review' of part (or parts) of an LDP. Such a provision would allow for a partial review of the LDP to cover issues associated with the housing land supply and site selection, in accordance with the recommendation of the 2016 and 2017 AMRs. The Council, however, is required to commence a full review of the LDP every four years. This would mean that a full review to meet statutory requirements would have to commence in February 2018. It is considered, therefore, more appropriate to undertake a full review of the Plan to consider all aspects of the LDP in order to fully assess the nature and scale of revisions that might be required. This will also assist in meeting the 2021 deadline for having an adopted revised LDP in place to avoid the local policy vacuum that the new Regulations threaten to create. As it currently stands, the adopted LDP will cease to exist at the end of the plan period (i.e. 31 December 2021). Accordingly, a revised LDP will need to be adopted by 1 January 2022 to ensure that Monmouthshire has an up-to-date planning policy framework in place.
- 1.5 Consequently, a full review of the LDP commenced in 2017 and has culminated with the publication of this Draft Review Report. This report provides an overview of the issues that have been considered as part of the full review process and subsequently identifies the changes that are likely to be needed to the LDP, based on evidence. It also sets out the options for the type of revision procedure to be followed in revising

the LDP i.e. full or short form revision. The LDP review has been informed by the findings of preceding AMRs, significant contextual changes and updates to the evidence base.

Purpose of the Draft Review Report

- 1.6 The Council is seeking stakeholder views on the matters set out in this Draft Review Report. Views are sought on the issues that should be considered in the full review of the LDP, together with the subsequent potential changes required to the LDP, as set out in sections 2 and 3 of this report. Stakeholders are invited to comment on/ suggest any additional issues and/or changes that should be considered in the full review of the LDP. Any comments should be supported by evidence. Opinions are also sought on whether the changes identified would warrant a short form or full revision to the LDP, as set out in Section 5. A consultation response form will be available to download/complete on the Council's website.

Draft Review Report Format and Content

- 1.7 The Draft Review Report is structured as follows:

Section 1 Introduction – outlines the requirement for, the purpose and structure of the Draft Review Report.

Section 2 Issues Considered – provides an overview of the issues that have been considered as part of the full LDP review process:

- Key findings of the most recent (October 2017) AMR
- Significant contextual changes that have occurred since Plan adoption
- Revised Welsh Government population and household projections – a key evidence base change that has occurred since Plan adoption.

Section 3 Potential Changes to the LDP – having regard to the issues considered this section sets out the potential changes required to the LDP and why, based on a:

- Review of the LDP vision, issues and objectives
- Review of the LDP strategy
- Review of the LDP policies and allocations

Section 4 Future Evidence Base Requirements – outlines evidence updates/additional evidence likely to be required as part of any LDP revision process.

Section 5 Conclusions – outlines the options for revising the LDP.

Section 6 Opportunities for Joint Working – considers the potential opportunities for collaboration with neighbouring local planning authorities in preparing a revised LDP.

Section 7 Next Steps – sets out the next stages in the LDP Review process.

Appendix 1 – provides a summary of the LDP Policy Review.

2.0 What Issues have been Considered in the LDP Review?

2.1 LDP Annual Monitoring Report – Key Findings

- 2.1.1 As advised in the LDP Manual¹, a plan review should, amongst other things, draw on the findings of published Annual Monitoring Reports (AMRs). The most recent Monmouthshire AMR was published in October 2017 and covers the period 1 April 2016 – 31 March 2017².
- 2.1.2 The results of the latest AMR demonstrates that good progress has been made in implementing many of the Plan's policies with many of the indicator targets and monitoring outcomes being achieved. The analysis also indicates that there are various policy indicators which are not being achieved but with no corresponding concerns over policy implementation. Further investigation has determined that there are justified reasons for the performance recorded and this is not representative of any fundamental issue with the implementation of the policy framework or strategy at this time.
- 2.1.3 There are, however, several key policy indicator targets and monitoring outcomes relating to housing provision that are not currently being achieved, with the following areas of concern identified:
- **Dwelling Completions** - A total of 238 new dwelling completions (general market and affordable) were recorded between 1 April 2016 and 31 March 2017. Cumulatively, there has been a total of 667 dwelling completions recorded since the Plan's adoption (i.e. 27 February 2014). This is significantly below the identified LDP AMR target of 488 dwelling completions per annum.
 - **Affordable Housing Dwellings Completions** - A total of 47 affordable dwelling completions were recorded between 1 April 2016 and 31 March 2017. Cumulatively, there has been a total of 127 affordable dwelling completions recorded since the Plan's adoption. This is significantly below the identified LDP target of 96 affordable dwelling completions per annum. This relates directly to the construction progress of LDP housing sites, as delays mean the higher LDP affordable housing requirement is not yet being realised in terms of completions. Notwithstanding this, it is recognised that viability issues have reduced affordable housing levels on three LDP strategic sites (Deri Farm, Mabey Bridge and Sudbrook Paper Mill).
 - **Housing Land Supply** - The Monmouthshire Joint Housing Land Availability Study (JHLAS) for the 2016-17 period demonstrates that the County had 4.0 years housing land supply (based on the residual methodology prescribed in

¹ Local Development Plan Manual, Edition 2, August 2015 (Welsh Government)

² The 2016-17 AMR can be accessed via the following link:

<http://www.monmouthshire.gov.uk/app/uploads/2017/10/AMR-Final.pdf>

TAN1). This is the second consecutive year that the land supply has fallen below the 5 year target.

- **Delivery of Strategic Housing Sites** - There has been limited progress with the delivery of allocated strategic housing sites. With the exception of the Former Paper Mill site at Sudbrook and the Wonastow Road site at Monmouth, the remaining strategic sites have yet to obtain planning permission, albeit that some³ have been approved but are awaiting completion of the legal agreements.

2.1.4 These findings indicate that the LDP's key housing provision policies are not being delivered as anticipated and the subsequent lack of a 5 year housing land supply remains a matter of concern. While there is sufficient housing land allocated in the LDP to meet the identified dwelling requirements over the Plan period, sites are not progressing as quickly as expected for a variety of reasons, many of which are independent of the planning system such as the wider economy and housing market. Site viability is also a major factor impacting on site deliverability and viability assessments slow down the determination of planning applications. The slower than anticipated delivery rate is clearly impacting on the amount of general market and affordable housing being delivered through the planning system which does suggest that there is a need for additional site allocations.

2.1.5 Accordingly, the most recent AMR recommends to continue with an early review of the Monmouthshire LDP as a result of the need to address the shortfall in the housing land supply and facilitate the identification/allocation of additional housing land. Further details on housing provision and land supply is set out in Section 3.2.

³ Deri farm, Abergavenny and Rockfield Farm, Undy. Fairfield Mabey, Chepstow received consent in November 2017 following the publication of the 2017 AMR.

2.2 Contextual Changes

2.2.1 A wide range of contextual material has been published since the adoption of the LDP. This includes national legislation and relevant plans, policies and strategies at the national, regional and local level. The most significant of these changes are set out below.

Legislative Context

Planning (Wales) Act, 2015

2.2.2 The Planning (Wales) Act came into force in July 2015. It sets out a series of legislative changes to deliver reform of the planning system in Wales, to ensure that it is fair, resilient and enables development. The Act addresses 5 key objectives which includes strengthening the plan-led approach to planning. The Act also introduces a legal basis for the preparation of the National Development Framework (NDF) and Strategic Development Plans (SDP), which are discussed in further detail below.

Well-being of Future Generations Act, 2015

2.2.3 The Well Being and Future Generations (Wales) Act gained Royal Assent in April 2015. The Act strengthens existing governance arrangements for improving the well-being of Wales by ensuring that sustainable development is at the heart of government and public bodies. It aims to make a difference to the lives of people in Wales in relation to a number of well-being goals including improving health, culture, heritage and sustainable resource use. The Act provides the legislative framework for the preparation of Local Well-being Plans which will replace Single Integrated Plans. The Act places a well-being duty on public bodies, including local authorities, to carry out sustainable development and to improve the economic, social, environmental and cultural well-being of their area by contributing to the achievement of the seven well-being goals (as detailed in paragraph 3.1.4). The Act also sets out five ways of working needed for public bodies to achieve the seven well-being goals: (1) Long-term; (2) Integration; (3) Involvement; (4) Collaboration; (5) Prevention. Given that sustainable development is the core underlying principle of the LDP (and SEA) there are clear associations between the aspirations of both the LDP and the Act / Local Well-being Plans. The potential implications of the Act and Local Well-being Plans for any revised LDP are considered in more detail in Section 3.1.

Environment (Wales) Act, 2016

2.2.4 The Environment (Wales) Act received Royal Assent in March 2016 and sits alongside both the Planning (Wales) Act 2015 and the Well-being of Future Generations (Wales) Act 2015 in promoting the sustainable use, management and development of Welsh resources. The Environment (Wales) Act introduces new legislation for the environment and provides an iterative framework which ensures that managing Wales' natural resources sustainably will be a core consideration in decision-making. The Act also requires Welsh Government to produce a Natural Resources Policy that

sets out the priorities, risks and opportunities for managing Wales' natural resources sustainably, as detailed below.

Historic Environment (Wales) Act, 2016

- 2.2.5 The Historic Environment (Wales) Act 2016 received Royal Assent in March 2016. The Act has three main aims: give more effective protection to listed buildings and scheduled monuments; improve the sustainable management of the historic environment; and introduce greater transparency and accountability into decisions taken on the historic environment. The Act makes important changes to the two main UK laws that provide the legislative framework for the protection and management of the historic environment: the Ancient Monuments and Archaeological Areas Act 1979 and the Planning (Listed Buildings and Conservation Areas) Act 1990. The Act also contains new stand-alone provisions relating to historic place names, historic environment records and the Advisory Panel for the Historic Environment in Wales. Any implications for the LDP will be considered through the LDP revision process.

Housing (Wales) Act, 2014

- 2.2.6 The Housing (Wales) Act 2014 received Royal Assent in September 2014 and aims to improve the supply, quality and standards of housing in Wales. One of the key provisions of the Act places a duty on local authorities to assess the accommodation needs of Gypsy and Travellers and to provide site(s) for Gypsy and Travellers where a need has been identified. Accordingly, a Gypsy Traveller Accommodation Assessment (GTAA) has been prepared for Monmouthshire which was submitted to Welsh Government in February 2016 and subsequently agreed by the Welsh Minister in December 2016. Gypsy and Traveller needs will be given further consideration through the LDP revision process, as detailed in section 3.3.

National Context

Natural Resources Policy

- 2.2.7 In line with the Environment (Wales) Act 2015 the Welsh Government produced a Natural Resources Policy (NRP) in August 2017. The focus of the NRP is the sustainable management of Wales' natural resources, to maximise their contribution to achieving goals within the Well-being of Future Generations Act. The NRP sets out three National Priorities: delivering nature-based solutions, increasing renewable energy and resource efficiency, and, taking a place-based approach. The NRP also sets the context for Area Statements, which will be produced by Natural Resources Wales, ensuring that the national priorities for sustainable management of natural resources inform the approach to local delivery. Local Planning Authorities must have regard to the relevant area statement in Local Development Plans. The implications of the NRP and the relevant Area Statement, once published, for the LDP will be considered through the revision process.

National Development Framework

- 2.2.8 The Welsh Government has commenced work on the production of a National Development Framework (NDF) which will replace the Wales Spatial Plan. The NDF will set out the 20 year spatial framework for land use in Wales, providing a context for the provision of new infrastructure/growth. It will concentrate on development and land use issues of national significance which the planning system is able to influence and deliver. WG undertook a Call for Evidence and Projects between December 2016 and March 2017 and will be consulting on Issues and Options in April 2018. Any resultant implications of the NDF will be considered through the LDP revision process.

Planning Policy Wales and Technical Advice Notes

- 2.2.9 A number of amendments have been made to Planning Policy Wales (PPW) and supporting Technical Advice Notes (TANs) since the LDP was adopted as listed below. Where relevant, the implications of these amendments for the LDP are set out in the LDP Policy Review (section 3.3).

PPW Amendments

- Chapter 1: Introduction (November 2016)
- Chapter 2: Local Development Plans (January 2016 & November 2016)
- Chapter 3: Development Management (November 2016)
- Chapter 4: Planning for Sustainability (July 2014, January 2016 & November 2016)
- Chapter 6: Historic Environment (November 2016)
- Chapter 10: Retail and Commercial Development (November 2016)
- Chapter 14: Minerals (January 2016)

Technical Advice Note (TAN) Amendments

- TAN1: Joint Housing Land Availability Studies (January 2015).
- TAN4: Retail and Commercial Development (November 2016).
- TAN12: Design (July 2014 with further amendments in March 2016).
- TAN20: Planning and the Welsh Language (October 2017).
- TAN21: Waste (February 2014).
- TAN22: Planning for Sustainable Buildings was deleted by WG in July 2014.
- TAN23: Economic Development (February 2014).
- TAN24: The Historic Environment (May 2017).

- 2.2.10 PPW is currently being restructured by the Welsh Government to reflect the seven well-being goals and five ways of working set out in the Well-being of Future Generations Act. Welsh Government will be consulting on a draft revised PPW in Spring 2018 and any subsequent implications for the LDP will be considered through the revision process.

Regional Context

Strategic Development Plans (SDP)

- 2.2.11 The Planning (Wales) Act provides a legal framework to allow for the preparation of Strategic Development Plans. This will allow larger than local issues such as housing demand, search areas for strategic employment sites and supporting transport infrastructure, which cut across a number of local planning authorities, to be considered and planned for in an integrated way. SDPs will address cross-boundary issues at a regional level and must be in general conformity with the NDF. The Regulations make reference to three potential strategic planning areas including South East Wales. It is anticipated that Monmouthshire will be part of this strategic planning area, in alignment with the Cardiff Capital Region City Deal proposals. Regional discussions on the options for progressing a SDP are ongoing and any subsequent progress will be considered through the LDP revision process.

Cardiff Capital Region and City Deal

- 2.2.12 The Cardiff Capital Region (CCR) consists of ten local authorities across the South East Wales region, including Monmouthshire. The Authorities forming the Capital Region are progressing the City Deal to fund projects aimed at boosting the competitiveness of the region over the next 20 years. The CCR City Deal was formally ratified on March 1st 2017 and will help boost economic growth by improving transport links, increasing skills, helping people into work and giving businesses the support they need to grow. A CCR Transition Plan will be produced and will detail the key activities to be undertaken. The resulting proposals for investment represent a significant opportunity for both Monmouthshire and the region. Accordingly, the aspirations of the CCR will be a key consideration for the LDP revision.

Local Context

Local Well-being Plans (LWBP)

- 2.2.13 Under the provisions of the Well-being of Future Generations Act, every Public Service Board in Wales must publish a Local Well-being Plan by May 2018. Replacing the Single Integrated Plan (SIP), the Monmouthshire Local Well-being plan will look at the economic, social, environmental and cultural well-being of the county and will have clear links with the LDP where it relates to land use planning. A Local Well-being Assessment was adopted by the Public Service Board in April 2017, the findings of which have informed the priorities of the Local Well-being Plan (LWBP). The Draft LWBP has recently been published for consultation purposes. Further detail on the Local Well-being Plan and the potential implications for the LDP is set out in Section 3.1.

Future Monmouthshire

- 2.2.14 Monmouthshire County Council has embarked on a Future Monmouthshire project to re-evaluate the needs and aspirations of its communities and to consider how a 'Council of the Future' will seek to meet those challenges. The community engagement work undertaken in relation to this will run alongside and be integral to work on the Local Well-being Plan. The results of this engagement and other relevant evidence gathered for this exercise will inform the revised LDP.

Economic Considerations

- 2.2.15 Key economic activity data for Monmouthshire and Wales from the LDP base date of 2011 to the 31 March 2017 is set out in the most recent AMR. The data demonstrates that in general Monmouthshire is performing well in terms of unemployment, economic activity and earnings indicators and continues to outperform Wales on these economic indicators. In contrast, however, evidence set out in the AMR continues to suggest that the income for economically active women who both live and work within the County is significantly lower than that of men within the same category. While it is unlikely that this is something that the land use planning system can directly influence, further consideration will be given to this as part of the Future Monmouthshire project and, if relevant, via future LDP revision.

House Prices

- 2.2.16 Since LDP adoption, Land Registry data indicates that average house prices in Monmouthshire have increased significantly. Average prices in quarter 1 2017 (January to March) stood at £231,857 which is considerably higher than the 2012 quarter 4 (October to December) baseline price of £188,720 (22.8% increase). The reduction of the Severn Bridge Tolls in January 2018, abolishment of the tolls at the end of 2018 and future plans for the South East Wales Metro could further impact house prices in Monmouthshire. The implications of such impacts will need to be considered through the LDP revision process. Consideration will also need to be given to Monmouthshire's demographic pressures associated with a significantly ageing population and the aspiration to retain younger people in the County, and the potential implications for the housing market.

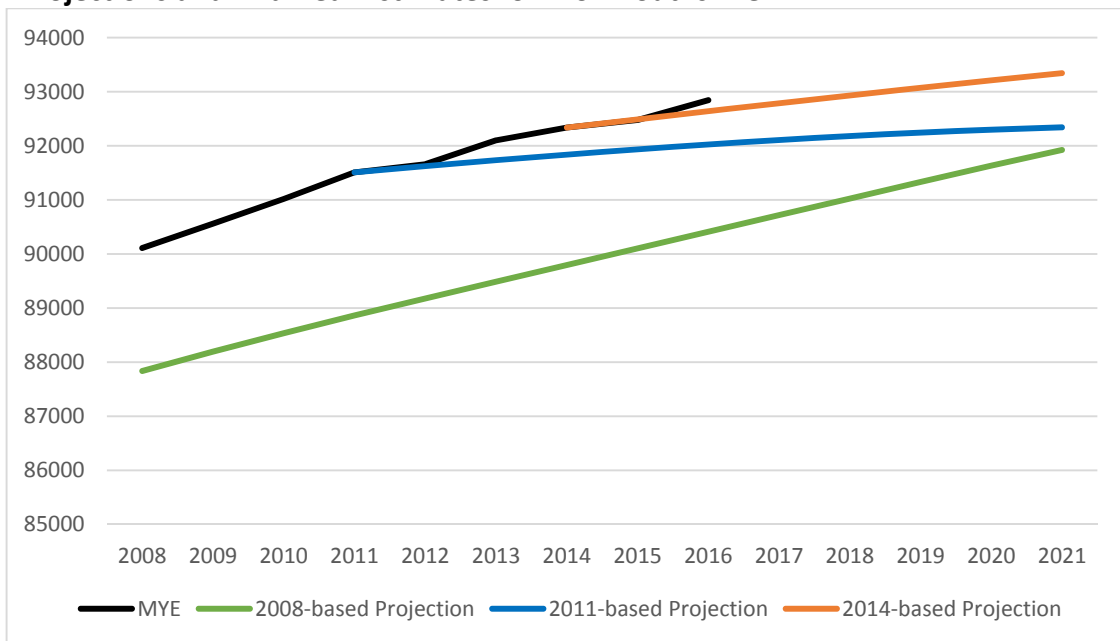
2.3 Evidence Base Change – Welsh Government Population and Household Projections

- 2.3.1 At the time of the preparation and adoption of the LDP, Planning Policy Wales (PPW) at paragraph 9.2.2 stated that the Welsh Government's latest household projections for Wales should form the starting point for assessing the LDP housing requirement. The LDP therefore accommodated the level of growth indicated by the 2008-based projections.
- 2.3.2 The 2008-based population projections estimated that Monmouthshire's population would increase from 88,862 to 91,923 between 2011 and 2021, an increase of 3.4%. The corresponding household projections indicated a need for an additional 3,969 households to meet this growth. Vacancy rates, estimated to be around 4% in Monmouthshire, and household composition were also taken into account which indicated a need for an additional 4,100 dwellings over the plan period. The chosen level of housing provision in the LDP of 4,500 dwellings takes into account this additional need whilst also making provision for a small allowance (10 dwellings per year) to be met in that part of Monmouthshire included in the Brecon Beacons National Park, together with an additional requirement for the period 2006-2011.

Revised Population Projections

- 2.3.3 Since LDP adoption, the Welsh Government has released new population and household projections, both in 2011 based on the outcome of the 2011 Census and in 2014 based on the Mid-Year Estimates. The key changes for Monmouthshire are as follows and are shown in Figure 1:
- The 2011 based population projections suggest a higher starting point for the population but a much lower level of population growth over the plan period than previously anticipated, from 91,508 in 2011 to 92,338 in 2021, an increase of 0.9%.
 - The 2014 based population projections again indicate a higher starting point for the population and a lower level of growth than the 2008-based projections but a higher level of growth than the 2011 projections, from 91,508 in 2011 to 93,341 in 2021, a 2.0% increase over the plan period.

Figure 1: Comparison of Welsh Government’s 2008, 2011 and 2014 based Population Projections and Mid-Year Estimates for Monmouthshire



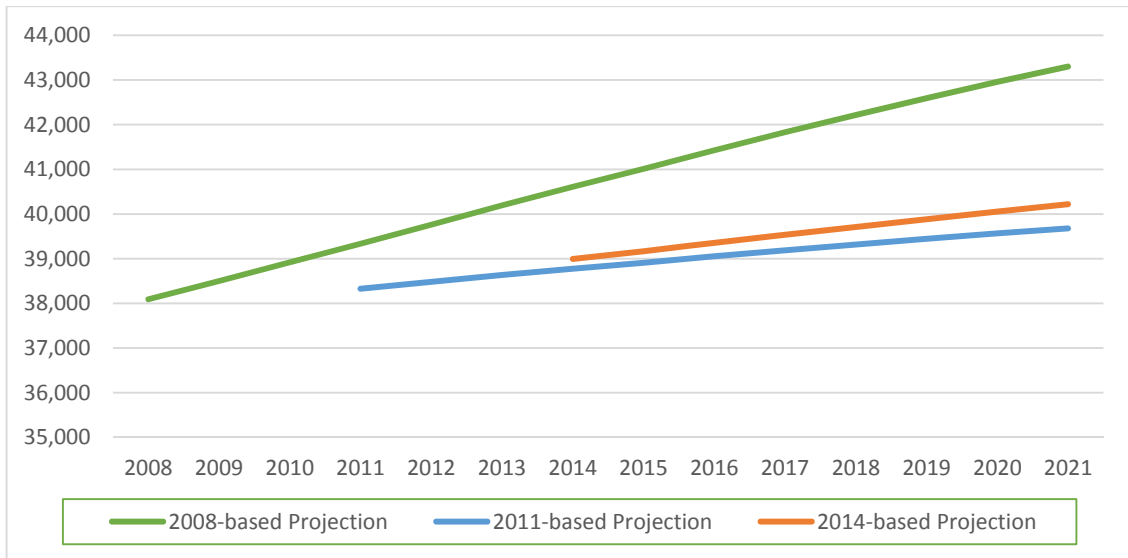
2.3.4 These lower levels of population growth are in contrast to the 2008-based population projections which the LDP used as the starting point for its growth strategy.

Revised Household Projections

2.3.5 Corresponding household projections have also been released by the Welsh Government based on the 2011 census and the corresponding 2011 and 2014 population projections. The key changes for Monmouthshire are as follows and are shown in Figure 2:

- The 2011 based projections estimate that the number of households will increase from 38,327 to 39,678 between 2011 and 2021, an increase of 3.5% compared to a 10.1% increase in the 2008-based projections. Based on this, the LDP would have made provision for around 1,800 dwellings over the Plan period (with a 4% vacancy rate, a small allowance for the Brecon Beacons National Park and an additional requirement for the period 2006-2011 taken into account).
- The 2014 based projections estimate that the number of households will increase from 38,994 to 40,218 between 2014 and 2021, an increase of 3.1%. Taking the 2011 38,327 figure as the start point, the LDP would have made provision for around 2,400 dwellings over the Plan period (with a 4% vacancy rate, a small allowance for the Brecon Beacons National Park and an additional requirement for the period 2006-2011 taken into account).
- Clearly, the projected increase in households are at significantly lower levels than those used to establish the LDP requirement. This is due to the fact that households have not formed at the rate anticipated in the 2008 projections.

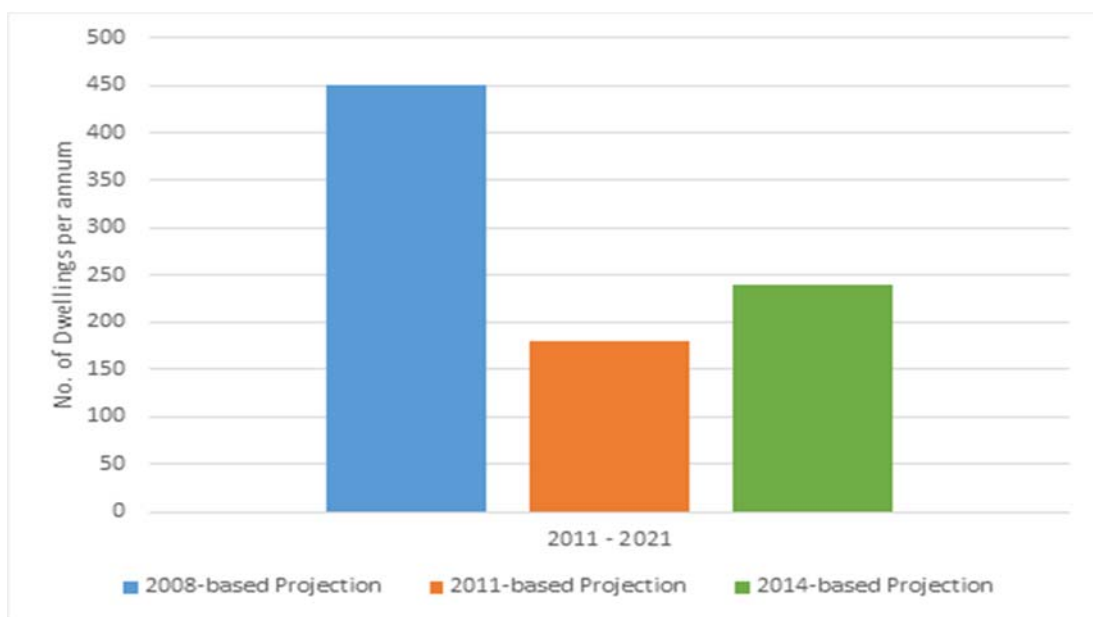
Figure 2: Comparison of Welsh Government’s 2008, 2011 and 2014 based Household Projections for Monmouthshire



Dwelling Requirements

2.3.6 The LDP’s current housing requirement, based on the 2008-based projections, at 450 dwellings per annum, is significantly higher than the 180 and 240 dwellings per annum that would be required by the 2011 and 2014 based projections respectively, as depicted in Figure 3. It is therefore deemed appropriate to reconsider the LDP Strategy’s level of housing growth as part of the preparation of a revised LDP.

Figure 3: Annual Dwelling Requirement 2011 – 2021 based on the Welsh Government’s 2008, 2011 and 2014 based Household Projections for Monmouthshire



3.0 What Potential Changes are required to the LDP?

3.1 Review of LDP Vision, Issues and Objectives

LDP Vision

3.1.1 The LDP Vision was developed from public participation exercises carried out in the summer of 2008. The main part of the Vision was subsequently adopted as the Vision for the Monmouthshire Community Strategy 2008-12. It states that:

By 2021 Monmouthshire will be a place where:

- (1) People live in more inclusive, cohesive, prosperous and vibrant communities, both urban and rural, where there is better access to local services, facilities and employment opportunities.**
- (2) The distinctive character of its built heritage, countryside and environmental assets has been protected and enhanced.**
- (3) People enjoy more sustainable lifestyles that give them opportunities for healthy activity, reduced reliance on the private motor car and minimised impact on the global environment.**

3.1.2 In April 2013 the Monmouthshire Community Strategy was replaced by a Single Integrated Plan 2013-17 (SIP). The SIP had a Vision of **Sustainable and Resilient Communities**. This Vision was to be achieved through three key themes: **Nobody is Left Behind; People are Confident, Capable and Involved;** and **Our County Thrives**.

3.1.3 Although the LDP was prepared in the context of the Community Strategy, the SIP addressed similar issues and priorities, including affordable housing, business and enterprise, accessibility and environmental protection/ enhancement. It was accepted during the LDP Examination (which took place in the summer of 2013, after the publication of the SIP) that the LDP was consistent with the SIP and met the relevant 'soundness' test. Clearly the LDP Vision was consistent with the SIP Vision as it went into fuller detail on how to achieve 'Sustainable and Resilient Communities'.

3.1.4 The SIP, in turn, is being replaced by a Local Well-being Plan (LWBP), which is to be finalised in Spring, 2018. The LWBP is a requirement of the Well-Being of Future Generations Act (2015). As noted in Section 2.2, the Act places a well-being duty on public bodies, including local authorities, to carry out sustainable development and to improve the economic, social, environmental and cultural well-being of their area by contributing to the achievement of the seven well-being goals: (1) A globally responsible Wales; (2) A prosperous Wales; (3) A resilient Wales; (4) A healthier Wales; (5) A more equal Wales; (6) A Wales of cohesive communities; and (7) A Wales of vibrant culture and thriving Welsh language.

3.1.5 Planning Policy Wales (para 2.1.7, Edition 9, November 2016) states that the LWBP 'should provide the overarching strategic framework for all the other plans and strategies for the local authority, including the LDP'. The LWBP is being prepared by

the Monmouthshire Public Services Board (PSB). The four statutory members of the PSB are the Local Authority, Local Health Board, Fire and Rescue Authority and Natural Resources Wales; other organisations are also invited. As part of its responsibility the PSB has produced a well-being assessment which assesses the state of economic, social, environmental and cultural well-being in Monmouthshire. The next stage is the preparation of the LWBP itself, which will set out the PSB’s local well-being objectives and the steps it proposes to take to meet them.

3.1.6 The PSB Draft LWBP has recently been published for consultation purposes. The draft objectives are indicated in the table below:

Purpose	Building Sustainable and Resilient Communities	
Our aspiration is to:	<ul style="list-style-type: none"> ➤ Reduce inequalities between communities and within communities. ➤ Support and protect vulnerable people. ➤ Realise the benefits that the natural environment has to offer. 	
Our Well-being Objectives are:	People / Citizens	Place / Communities
	<ul style="list-style-type: none"> ➤ Provide children and young people with the best possible start in life 	<ul style="list-style-type: none"> ➤ Protect and enhance the resilience of our natural environment whilst mitigating and adapting to the impact of climate change
	<ul style="list-style-type: none"> ➤ Respond to the challenges associated with demographic change 	<ul style="list-style-type: none"> ➤ Develop opportunities for communities and businesses to be part of an economically thriving and well-connected county.

3.1.7 It can be seen that the overall purpose of the LWBP is the same as the Vision set out in the SIP. The elements of the LDP Vision reproduced in paragraph 3.1.1 above set out how the LDP, with its spatial emphasis, can contribute to meeting this overall goal of ‘Building Sustainable and Resilient Communities’. While there might be scope for some ‘tweaking’ of its wording, it seems unlikely, therefore, that any incompatibility will arise between the existing LDP Vision and the overall purpose of the LWBP.

3.1.8 Additional lines were added to the LDP Vision on the recommendation of the Council’s sustainability consultants in order to give it a spatial context and reflect the distinctive geography of Monmouthshire. It was considered appropriate to conceptualise the local planning authority area as having three broad categories of settlement:

- Monmouthshire’s historic market towns of Abergavenny, Chepstow and Monmouth.
- The newer ‘Severnside’ or M4 corridor group of settlements of Caldicot/Portskewett, Magor/Undy, Rogiet and Sudbrook.
- The rural area, containing the small town of Usk and larger villages of Raglan and Penperlleni but mainly consisting of a large number of small villages.

- 3.1.9 The second part of the LDP Vision, therefore, set out the Council’s aspirations for these groups of settlements and a spatial strategy was developed accordingly. If plan revision results in substantial changes the spatial strategy then it will be necessary to revisit the spatial elements of the LDP Vision.

LDP Issues and Objectives

- 3.1.10 The LDP Vision is supported by sixteen LDP Objectives. These are grouped according to the five main themes of the Wales Spatial Plan (WSP): Building Sustainable Communities, Promoting a Sustainable Economy, Valuing our Environment, Achieving Sustainable Accessibility and Respecting Distinctiveness. The WSP now carries limited weight as little attention has been given to it in recent years and it is due to be replaced by the National Development Framework. Nevertheless, this means of organising and structuring the LDP Objectives and subsequent planning policies that follow is still a valid approach as it highlights how the key purpose of the LWBP – ‘Building Sustainable and Resilient Communities’ – can be supported by the LDP.
- 3.1.11 The WSP themes were also used to group the Key Issues that had to be addressed in the LDP, thereby enabling the Objectives to be related to the Key Issues. The Local Well-being Assessment carried out by the PSB, as required by the Well-Being of Future Generations Act (2015), did not provide any evidence that the key spatial issues facing the County have changed to any significant extent. There is no pressing need, therefore, to amend the LDP Objectives. Should the LDP Vision require any significant revision then it is likely that the LDP Objectives would also have to be modified.
- 3.1.12 The following matrix shows how the LDP Objectives contribute to multiple well-being goals:

LDP Objectives	Well-being Goals						
	Prosperous Wales	Resilient Wales	Healthier Wales	More equal Wales	Wales of cohesive communities	Wales of vibrant culture and thriving Welsh Language	Globally responsible Wales
1. Sustainable Communities							
2. Maintain Main Centres							
3. Rural Communities							
4. Housing							
5. Access to recreation.							
6. Infrastructure							
7. Economy							
8. Natural Heritage							
9. Natural Resources							
10. Efficient Land Use							
11. Carbon Reduction							
12. Flood Risk							
13. Waste and Minerals							
14. Sustainable Transport							
15. Built Environment							
16. Sustainable Design							

3.1.13 This indicates that all the LDP Objectives make a significant contribution to meeting the well-being goals. As with the LDP Vision, there may be a case for some ‘tweaking’ to more specifically address the LWBP objectives. Overall, however, there is no fundamental conflict with purpose and objectives of the LWBP. Should any changes be made to the Plan, these would have to be devised in accordance with the well-being goals.

3.2 Review of LDP Strategy

Spatial Distribution of Housing

- 3.2.1 The spatial strategy in the adopted LDP was informed by an extensive consultation process. The strategy aims to focus the majority of residential development in the County's main towns (Abergavenny, Chepstow and Monmouth), with a smaller amount of new housing development provided within the Severnside area and the Rural Secondary Settlements where there is the best access to services and transport. The strategy also directs some development toward the County's main villages in order to meet local affordable housing need. In determining the spatial distribution of growth the existing supply of development was taken into account.

Table 1: Spatial Distribution of Housing Growth – Proposed and Achieved

	Proposed Spatial Distribution of Housing Growth in the LDP (%)	Spatial Distribution of Housing Growth Achieved (%)⁴
Main Towns	41	50
Severnside Settlements	33	27
Rural Secondary Settlements	10	12
Rural	16	11

- 3.2.2 The LDP is now nearly two thirds of the way through the plan period and the above table indicates that the spatial delivery of housing generally aligns with the spatial distribution of growth identified in the adopted LDP. The proportion of housing growth achieved in Severnside is lower than that proposed in the LDP as two allocated strategic sites in this area (Crick Road, Portskewett and Vinegar Hill, Undy) have not yet progressed. The Annual Monitoring Reports have concluded that there are no concerns with the implementation of the spatial strategy. However, the latest AMR recognises that windfall sites have accounted for a significant proportion of completions within the main towns, albeit that this is still in line with the spatial strategy of the plan. Therefore, with regard to the spatial strategy it would appear that in general LDP policies are functioning effectively.

Level of Housing Growth

- 3.2.3 The chosen level of housing provision in the LDP is 4,500 dwellings over the plan period 2011-2021. This accommodates the level of growth indicated by the 2008-based Welsh Government Household projections, which as detailed in Section 2.3, projected an increase for the County of 3,969 households between 2011-21 (or about 4,100 dwellings when a 4% vacancy rate is factored in), with a small allowance (10 dwellings per year) to be met in that part of Monmouthshire included in the Brecon Beacons National Park, together with an additional requirement for the period 2006-2011.

⁴ Based on commitments (i.e. sites with extant planning permission for residential use) at 29/11/2017 and residential completions 01/04/2011-31/03/2017.

3.2.4 Over the 6 year period between 2011 and 2017 a total of 1,503 new dwellings were built in Monmouthshire which is well below the target of 2,700 for this period. As indicated in Figure 4, annual housing completions have been below the LDP dwelling requirement every year since the start date of the Plan. Consequently, in order to meet the LDP target of 4,500 new dwellings over the lifetime of the Plan, nearly 750 new dwellings per annum would need to be delivered over the next 4 years. This level of housing delivery is considered to be unrealistic, and as such the housing delivery element of the LDP's strategy is unlikely to be achieved by 2021. The cumulative completions recorded over this period compared with the LDP target is shown in Figure 5.

Figure 4: Housing Completions in Monmouthshire 2011 - 2017

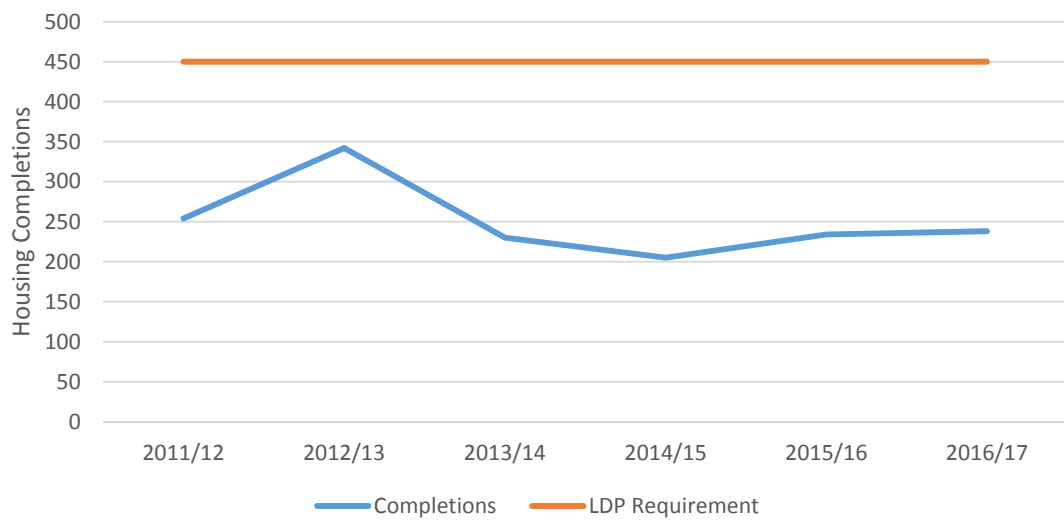
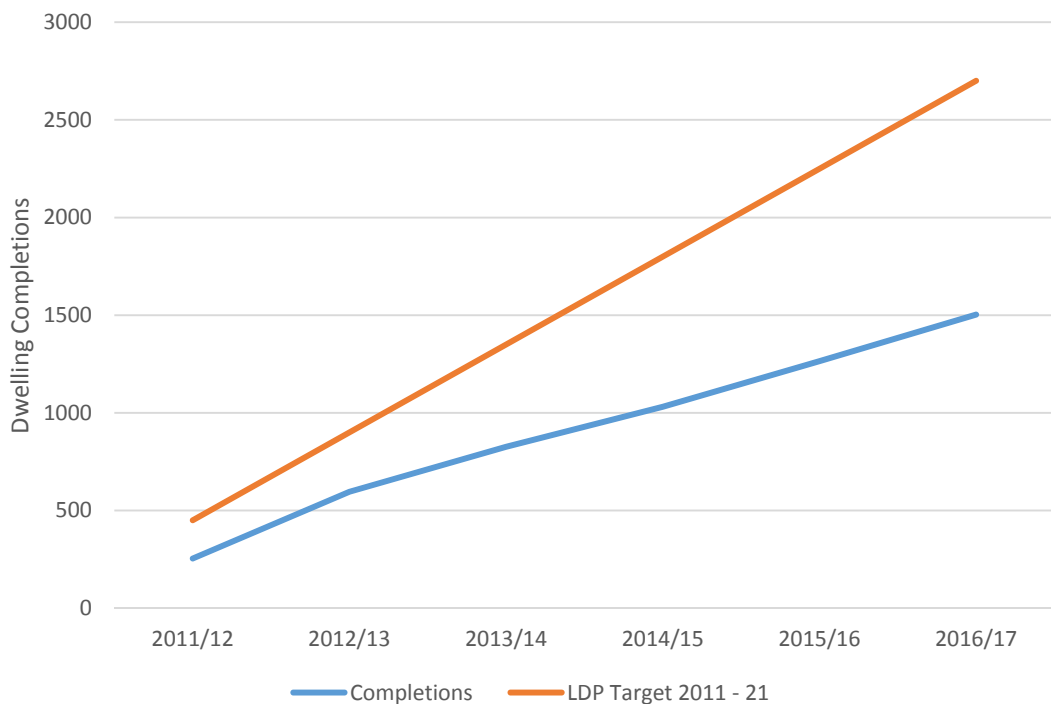


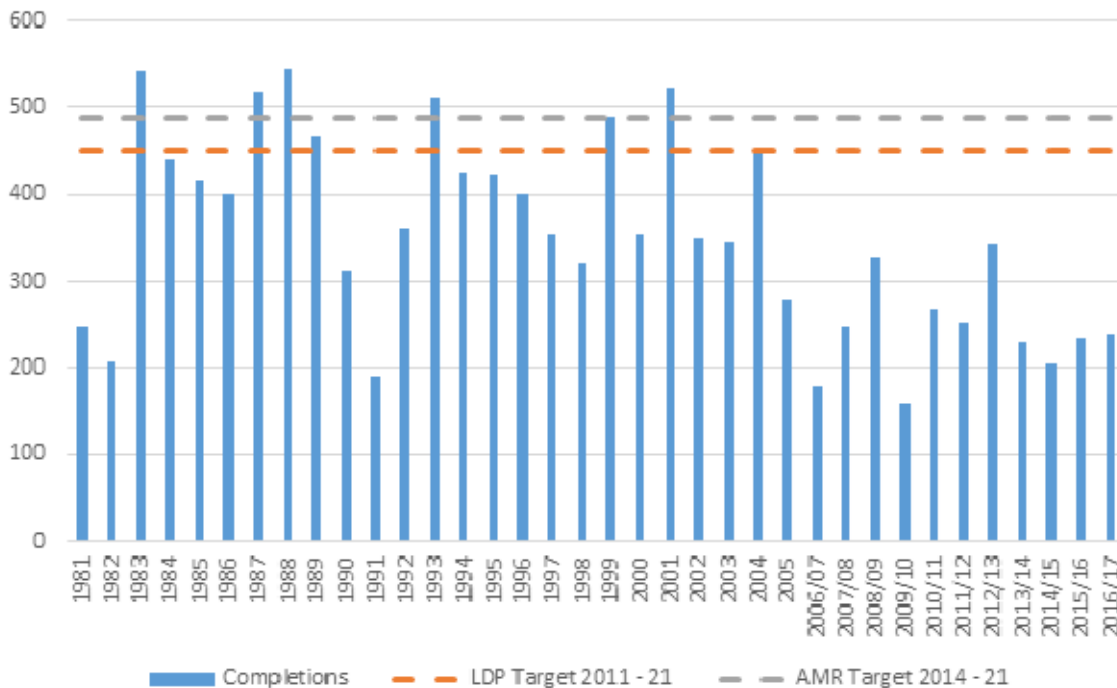
Figure 5: Cumulative Housing Completions compared with LDP Target 2011 - 2017



Housing Delivery since LDP Adoption

3.2.5 As the LDP was adopted on 27 February 2014, in order to achieve the 450 per annum dwelling target over the plan period (2011-2021), the AMR target is set at 488 per annum 2014-2021. Whilst the level of housing growth in the plan is intended to be aspirational, it is evident from the Figure 6 that this level of annual growth was always going to be a challenging target, with this average build rate only exceeded some seven times over the past 35 years, with patterns of build rate following economic trends rather than land use plan coverage.

Figure 6: Dwelling Completions in Monmouthshire 1981 - 2017



3.2.6 A total of 667 dwellings completions have been recorded over the three years since the Plan's adoption, an average of 222 dwellings per annum, which is significantly less than the identified AMR target of 488 dwellings per annum. Based on the AMR target a total of 1,464 dwellings should have been completed which, in view of completions achieved, indicates a significant shortfall of 797 dwelling completions between the LDP adoption and 31 March 2017.

3.2.7 In addition to the 667 dwellings completed since LDP adoption, a further 836 completions were recorded in the first 3 years of the plan period. This equates to a total of 1,503 dwelling completions in Monmouthshire to date, representing around a third of the housing requirement of 4,500 dwellings. This results in an average annual build rate of 250 dwellings per annum and with only 4 years of the plan period left, the annual build rate would need to be in the region of some 750 dwellings to meet the housing target. It is therefore evident that the LDP's housing requirement is very unlikely to be met by the end of the plan period.

- 3.2.8 The failure to deliver the levels of housing growth set out in the Plan is due to a variety of factors, one of which is the speed at which sites allocated in the plan are coming forward. Of the seven strategic sites in the Plan only three have full permission and, of these, only one has recorded any completions to date. In terms of the remainder of the strategic sites, a further two⁵ have received either full or outline permission subject to the signing of a S106 agreement. As the strategic sites account for nearly 45% of the housing target of the plan and are central to the provision of the Plan's proposed level of both general and affordable housing, their delivery is a crucial element in the delivery of the housing strategy. Whilst there is no evidence to suggest that the strategic sites are not deliverable or that their allocation needs to be reviewed, the slower than anticipated delivery rate of these sites confirms the need for additional site allocations through the LDP revision. The current status of strategic sites is provided in Table 4 - Delivery of Allocated Residential Sites - at Appendix 1.
- 3.2.9 Many factors impacting on the delivery of housing sites are independent of the planning system such as the wider economy and housing market. This includes the economic recession which has had a significant impact on the development sector. It is clear from Figure 6 that housing delivery is at a significantly lower level in the County since the onset of the recession in 2008. Whilst the recession has officially ended and the national economy is once again experiencing some growth, housing delivery in Monmouthshire remains at a lower level than previously experienced. Site viability is also a major factor impacting on site deliverability and viability assessments slow down the determination of planning applications. Delayed site delivery clearly affects the amount of general market and affordable housing being delivered through the planning system.
- 3.2.10 While there is currently sufficient land allocated in the LDP and land with planning permission to achieve a 5 year housing land supply, the slower than anticipated rate at which such land is coming forward is resulting in land being pushed outside of the 5 year supply. This is detailed further in paragraphs 3.2.15-3.2.19.

Affordable Housing Delivery since LDP Adoption

- 3.2.11 A significant issue for Monmouthshire is the fact that house prices are high in relation to earnings. The LDP recognises the pressing need for affordable housing in the County in both urban and rural areas and as such made provision for the delivery of some 960 affordable homes over the plan period. This is to be achieved by providing 35% affordable housing on new sites in the Main Towns and Rural Secondary Settlements, 25% on new sites in Severnside settlements and 20% on large site windfalls and the commitments which had achieved planning permission under the UDP. As such the delivery of the Plan's affordable housing target is very dependent on the progress of the strategic sites and achieving the required percentage on these sites. Another key area of the Plan's housing strategy is the provision of affordable housing in rural areas

⁵ Deri Farm, Abergavenny and Rockfield Farm, Undy.

to meet local needs. To this end, sites for up to 15 dwellings are allocated in some of the County's main villages, with 60% of the proposed dwellings to be affordable.

- 3.2.12 Affordable dwelling completions are significantly lower than the identified LDP target (96 per annum) with a total of 127 affordable dwelling completions recorded over the three years since the Plan's adoption. Based on the LDP target of 96 affordable houses per annum, a total of 288 affordable dwellings should have been completed which, in view of completions achieved, results in a shortfall of 161 affordable dwelling completions between 2014-2017.
- 3.2.13 In addition to the 127 affordable dwelling completions recorded since LDP adoption, a further 163 completions were recorded in the first three years of the plan period (total of 290 completions 2011-2017). This equates to an average annual build rate of 48 affordable dwellings per annum and with only 4 years of the plan period left the annual build rate would need to be in the region of some 168 affordable dwellings to meet the affordable housing target. It is clear therefore that even if progress is made on the delivery of the strategic sites during the remainder of the plan period, the LDP's affordable housing requirement is unlikely to be met.
- 3.2.14 With regard to delivery of the main village 60% affordable housing sites, of the 19 sites allocated only one site has been delivered to date with one other site currently under construction. Of the remainder, 3 sites have planning permission and a further 3 have been the subject of pre-application discussion, as indicated in Table 4 of Appendix 1. As detailed below, delivery of these sites will be given further consideration as part of the revision process and the reasons for lack of progress investigated, including the impact of unrealistic landowner expectations. Investigation into the reasons behind non-delivery may lead to the de-allocation of some sites in the revised plan.

5 Year Housing Land Supply

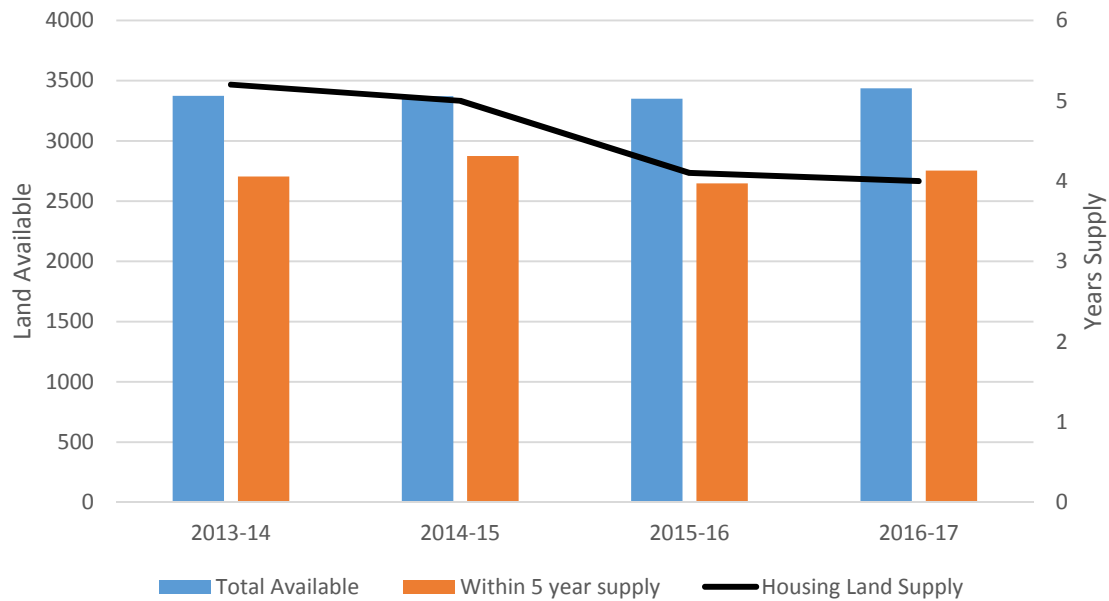
- 3.2.15 Planning Policy Wales (PPW) Edition 9 (November 2016) at paragraph 9.2.3, states that local planning authorities must ensure that sufficient land is genuinely available or will become available to provide a 5 year supply of land for housing. Monmouthshire has not achieved a 5 year housing land supply for the past two consecutive years, with the housing land supply currently standing at 4.0 years, as detailed in the table below.

Table 2: Monmouthshire Housing Land Supply April 2011 - April 2017

	No. Years Supply - Residual Method	No. Years Supply - Past Build Rates
2011/12	-	4.4
2012/13	-	3.6
2013/14	5.2	9.9
2014/15	5.0	11.5
2015/16	4.1	10.8
2016/17	4.0	11.0

3.2.16 Despite the housing land supply currently standing at 4.0 years, Monmouthshire has sufficient land available in terms of allocated sites and current planning permissions to achieve a 5 year supply of housing land. However, as detailed above, the slower than anticipated progress in housing allocations being delivered has resulted in around 680 of these dwellings being outside the current 5 year land supply in the 2017 Joint Housing Land Availability Study, as shown in Figure 7.

Figure 7: Availability of Housing Land & Housing Land Supply 2013-2017 (based on the JHLAS)



3.2.17 Another contributing factor to the inability to evidence a 5 year supply of housing land is that while there is sufficient land allocated/with permission to achieve a 5 year supply, current Welsh Government guidance set out in TAN1: Joint Housing Land Availability Studies (2015) requires LPAs to base housing land availability calculations solely on the use of the residual method. Under previous TAN1 guidance past build rates could also be used to calculate housing land supply and evidence whether land for development is available. The residual method focuses on the remaining number of houses to be delivered in the remaining plan period, whereas the past completions method reflects to a greater extent the realities of what is being delivered on the ground by the development industry. As indicated in Table 2, if past build rates were used the County would currently have an 11 year supply of housing land.

3.2.18 Importantly, this illustrates that the housing land supply issue is not a simple case of the LDP not delivering, it is a complex combination of rules around how land supply is measured and external economic factors affecting house building and the housing market.

3.2.19 Where a local planning authority cannot evidence a 5 year supply of housing land, TAN1 states that considerable weight should be given to this when dealing with planning applications for housing sites that are not allocated in a plan but would

otherwise comply with both local and national planning policies. Accordingly, Monmouthshire has taken a pragmatic approach to determining two recent residential development applications which, whilst not allocations within the plan, are otherwise acceptable in planning terms. This pragmatic approach has made a positive contribution to the County's supply of land. However, as stated above whilst there is sufficient land available for residential development the reasons that the land is not coming forward as quickly as anticipated is not solely a case of the planning system not delivering.

Reconsideration of the LDP Strategy?

- 3.2.20 The inability to meet the adopted LDP's housing requirement and the resulting failure to maintain a 5 year housing land supply indicates that the level of housing growth required by the LDP's strategy will need to be reconsidered as part of a revision of the LDP. In addition, all undelivered housing allocations will need to be re-assessed to ensure that they remain viable and deliverable. This could result in existing housing allocations being removed from the LDP and new sites allocated.
- 3.2.21 In addition to considering the current proposed level of housing growth, the revision of the plan will also need to consider the implications of an extended plan period. The current plan runs to 2021, any revised plan is likely to extend to 2036. Extending the plan period will result in a revised dwelling need and a requirement for new sites for both market and affordable dwellings. It will need to take account of the latest population and household projections, a revised Local Housing Market Assessment and the policy aspirations linked to the Cardiff Capital Region City Deal and Future Monmouthshire. Whilst currently there are no concerns with the Plan's spatial strategy, an extension of the plan period could impact on this. Similarly, regard will need to be given to wider policy aspirations in determining an appropriate spatial strategy for Monmouthshire moving forward. Accordingly, if the spatial strategy needs to be reconsidered a full revision will be needed.

3.3 Review of LDP Policies

3.3.1 The LDP policies have been reviewed having regard to the following:

- Findings of the three LDP Annual Monitoring Reports;
- Significant contextual changes that have occurred since the Plan's adoption, including changes in national policy and legislation; and
- Internal consultation with development management officers and other specialist MCC officers, including housing, green infrastructure, heritage and economic development officers. Topic based officer working groups were established to discuss policy implementation, with consideration given to how policies are functioning/being implemented. Consultation also took place with a number of organisations involved in the development of the Main Village 60/40 affordable housing sites (Policy SAH11), including registered social landlords (RSLs), the Rural Housing Enabler and private developers.

3.3.2 A summary of the policy review assessment is set out in Tables 1-5, Appendix 1. This gives an overview of whether a policy/allocation is functioning effectively, whether any amendments are likely to be needed and whether any policies should be removed as part of the plan revision process. The policy assessment undertaken to date is not considered to be definitive and further consideration will be given to the need to revise the Plan's policies as part of the revision process.

3.3.3 The key policies that are considered likely to require amendment based on the policy review assessment are discussed in more detail below.

Housing and Site Allocations

[Policies S1, S2, S3, SAH1-SAH11]

3.3.4 As detailed above, to date the adopted LDP has not delivered the level of housing growth identified in the Plan which has resulted in a shortfall in the housing land supply. As part of the revision process consideration will, therefore, need to be given to the appropriate level of housing growth for the County over an extended plan period. In addition, consideration will be given to adopted spatial strategy to determine whether it remains appropriate over extended plan period, having regard to wider policy aspirations associated with Cardiff Capital Region and Future Monmouthshire. Accordingly, it is anticipated that policies S1 (Spatial Distribution of New Housing Provision) and S2 (Housing Provision) will need to be amended to reflect this.

3.3.5 It is also anticipated that the Plan's residential site allocation policies will require amendment as part of the revision process. Undelivered housing allocations will need to be re-assessed to ensure that they remain viable and deliverable which could result in existing allocations being removed from the revised plan. It will also be necessary to allocate additional deliverable and viable sites to meet the County's housing requirement over an extended plan period.

Affordable Housing

[Policies S4, H7, SAH11]

- 3.3.6 As highlighted above, affordable dwelling completions are significantly lower than the identified LDP target (96 per annum) with a total of 127 affordable dwelling completions recorded over the three years since the Plan's adoption. A significant reason for the failure to achieve the Plan's affordable housing targets is the slow delivery of the LDP strategic site allocations. At the same time, viability issues have made it difficult to achieve the required proportions of affordable housing on those sites that have obtained planning permission to date. Policy S4 requires 35% affordable housing on new sites in the Main Towns and Rural Secondary Settlements and 25% on new sites in Severnside settlements. The permission for the allocated site at School Lane, Penperlleni, made provision for 35% affordable dwellings; the permission for Wonastow Road, Monmouth achieved 30% affordable; the permission for Coed Glas, Abergavenny included 35% affordable. Of two windfall sites allowed in Abergavenny, one (The Hill, Pen-y-Pound) achieved 27% plus an off-site financial contribution towards affordable housing and the other (Mulberry House, Pen-y-Pound) included 64% affordable. Conversely, the permission for the allocation at Sudbrook Paper Mill could only achieve 9.4% affordable, this site being subject to considerable abnormal remediation costs. With regard to the permission for the Fairfield Mabey allocation, there are considerable abnormal costs affecting the site and agreement has been reached with the developers for 1.5 acres of serviced and remediated land to be provided to the Council at a discounted price. Two further allocated strategic sites have gained planning permission subject to Section 106 Agreements. Of these, the permission for Rockfield Farm, Undy will include 25% affordable, achieving the target, while that for Deri Farm will achieve 20% affordable, viability at this latter site being affected by the expense of undergrounding overhead electricity pylons. Planning permissions have also been granted, subject to Section 106 agreements, for departure applications at Rockfield Road, Monmouth, and Grove Farm, Llanfoist. These both make provision for the 35% policy compliant affordable housing requirement.
- 3.3.7 There has, therefore, been a wide range of percentages of affordable housing achieved under Policy S4 in planning permissions granted since the adoption of the LDP. A significant number of these permissions, however, have achieved the required percentages and there is no evidence to suggest that the policy targets are unrealistic in general terms. Where a lesser proportion has been permitted this has followed considerable negotiation and the submission of detailed viability evidence which has been independently assessed by the District Valuation Service. In this respect, Policy S4 specifically states that the affordable housing requirements should be subject to appropriate viability assessment. This can be carried out on a site by site basis and it does not appear that a reduction in the targets set out in the policy is required. Having said that, however, there is a clear need to ensure that the policy requirements are based on up to date information on development costs and values and appropriate

viability testing will be carried out as part of the evidence gathering for any revised LDP.

- 3.3.8 Another key aim of Policy S4 is the provision of affordable housing in rural areas to meet local needs. To this end sites for up to 15 dwellings are allocated in most of the County's main villages under Policy SAH11, with a minimum of 60% of the proposed dwellings to be affordable. Of the 19 sites allocated only one site has been delivered to date with one other site currently under construction. Three sites have obtained planning permission, although two of these are subject to a Section 106 agreement. Progress has been made with a number of other sites but planning applications have not yet been forthcoming. Discussions with developers and the Rural Housing Enabler have indicated a number of issues preventing sites coming forward, including unrealistic land owner expectations on land values, high infrastructure costs and allocated sites being too small to achieve effective layouts. Given the limited progress in delivering the sites allocated in Policy SAH11 there is a clear need to consider revisions to the policy and/or how it is implemented through the Affordable Housing SPG, although within a general context that the primary aim of the policy is the provision of affordable housing for local people living in the rural parts of the County.
- 3.3.9 While Policy S4 is generally operating successfully, experience of implementing the policy and discussions with Development Management officers have indicated a number of areas where the wording of the policy would benefit from greater clarity and precision, albeit that attempts have been made to address some of the points of concern through the Affordable Housing SPG. Such issues include: the percentage affordable housing required on infill sites in Main Villages (i.e. sites not allocated under Policy SAH11); the percentage affordable housing required on departure sites in the open countryside; the difficulty in providing affordable housing in conversion schemes; and the lack of relevance of the part of the policy relating to Minor Villages.
- 3.3.10 Policy S4 also requires that developments below the thresholds for providing affordable housing on site make a financial contribution towards the provision of affordable housing in the local planning authority area. Such an approach is encouraged in PPW (paragraph 9.2.17) and is considered to be a useful and justified means of providing resources to assist in meeting affordable housing needs in the County. It is recognised, however, that care needs to be taken not to prevent housing development coming forward and the implementation of the policy is being kept under review. It is considered unlikely that Policy S4 itself would need revision in this respect. This would be more a matter of policy implementation that could be dealt with in Affordable Housing SPG.

Gypsy Travellers

[Policy H8]

- 3.3.11 The adopted LDP was informed by the Gypsy and Traveller Accommodation Needs and Sites Study (2009) which found there to be very little need for gypsy and traveller sites in Monmouthshire. However, given that a planning application had been submitted to

the Authority for 4 pitches, the study concluded that this represented a need. The site in question was subsequently granted planning permission on appeal for a revised scheme comprising of 2 caravans and 2 amenity blocks. Given that no other specific new need was identified, the Study concluded that no other new provision would need to be found through plan allocations. Accordingly, given that the identified need had been adequately provided for it was determined that there was no need to allocate an additional site in the LDP and that any future applications for gypsy and traveller sites would be assessed against Policy H8 - Gypsy Traveller and Travelling Showpeople Sites.

- 3.3.12 Subsequent to the adoption of the LDP, the Housing (Wales) Act 2014 introduced a statutory requirement for local authorities to assess the accommodation needs of Gypsy and Travellers, together with a duty to make provision for sites where the assessment identifies need. Accordingly, the Council prepared a Gypsy Traveller Accommodation Assessment (GTAA) which was submitted to the Welsh Minister in February 2016 and subsequently agreed by the Welsh Minister in December 2016. The aim of the assessment is to provide data which will identify Gypsy and Traveller pitch needs separately from wider residential demand and aspiration. A key finding of the assessment is that there is an estimated unmet need for eight pitches to 2021, based on overcrowding, unauthorised occupation and the likelihood of cultural aversion to conventional housing.
- 3.3.13 In view of this, the Council's intention is to make provision for an appropriate site(s) to meet identified unmet need by working proactively with Gypsy and Traveller households to establish their preference for site provision (private or Council). The findings of the GTAA process suggest that there is an aspiration within much of the Gypsy Traveller community for private site provision in Monmouthshire. Where necessary, the Council will work with and support Gypsy Traveller households to identify and develop suitable private sites to address the identified unmet need in accordance with the existing LDP policy framework. A recent appeal decision in Monmouthshire at Llangeview (October 2017) allowed the provision of a private site for 7 pitches. This decision was made to meet some of the identified unmet need. However, any revised plan will need to consider need for the duration of the plan period.
- 3.3.14 If further private site(s) cannot be achieved there may be a need to identify a public gypsy/traveller site. The identification and provision of Gypsy Traveller site(s) to address any unmet need will be given further consideration in the LDP revision process.
- 3.3.15 The GTAA also found that while there is no need for a transit site, due to the low number of unauthorised encampments in the County, there is a need for a stopping site. In terms of transit sites and stopping sites, it is considered that these would best be considered on a regional basis, requiring collaboration with neighbouring local authorities through any LDP revision / SDP process.
- 3.3.16 In terms of the existing policy framework, Policy H8 - Gypsy Traveller and Travelling Showpeople Sites - appears to be functioning effectively. The policy review did, however, suggest the need to revise parts of the policy to align with the provisions of

WAG Circular 30/2007 - Planning for Gypsy and Traveller Caravan Sites. This will be given further consideration in the LDP revision process.

Open Space

[Policies CRF2, DES2 Designations]

- 3.3.17 The existing recreation/open space policies contained in the LDP were informed by the Monmouthshire Open Space Study, December 2008. This assessed the quantity, quality and accessibility of outdoor recreation and public open space provision within the County's main settlements and identified villages, including all land designated as Areas of Amenity Importance under Policy DES2. The study identified deficiencies in the quantity and quality of existing provision in relation to the proposed standards in the LDP. A qualitative assessment of existing provision was also undertaken. The study set out in detail the levels of provision for each of the County's named settlements.
- 3.3.18 It is considered that in general the Plan's recreation and open space policies are functioning effectively in safeguarding existing recreation facilities and public open space and in securing provision of new facilities in connection with new residential development in accordance with the adopted standards. However, as part of the revision process further consideration needs to be given to the spaces currently designated as Areas of Amenity Importance under Policy DES2. A full survey of all open space within the boundaries of the main settlements and villages is currently being undertaken. All outdoor space designated as DES2 should fulfil the criteria set out in Policy DES2 and any areas, in full or in part, which do not fulfil the criteria will be considered for de-designation. Areas which fulfil the criteria but which are not currently designated will be considered for designation as Areas of Amenity Open Space through the LDP revision process.
- 3.3.19 Whilst there have been no contextual changes to national planning policy or TAN16: Sport, Recreation and Open Space (2009) since adoption of the plan, Fields in Trust produced new guidance in 2017, 'Guidance for Outdoor Sport and Play: Beyond the Six Acre Standard.' This guidance, while retaining the same headline rates of provision as the original "Six Acre Standard", draws out new recommendations for accessibility, for flexible application of standards and the minimum dimensions of formal outdoor space. The revision of the guidelines also introduces benchmarking for informal open space not involving organised sport and play and includes parks and gardens and natural and semi-natural habitats. The amendments to the guidance do not result in a requirement to make modifications to current LDP standards as the TAN promotes evidence based locally generated standards. However, the revised recommended benchmark guidelines for both formal and informal outdoor space will be taken into account in the LDP revision process. The Council is also moving away from an approach to recreation and open space provision based on strict compliance with predetermined standards. This is in accordance with LDP Green Infrastructure policies that encourage the multifunctional use of open space.

Retail

[Policy S6]

- 3.3.20 The existing LDP was informed by the Monmouthshire Retail and Leisure Study, April 2010, which evidenced the need to focus new retail and commercial developments in the identified retail hierarchy to assist in sustaining and enhancing the County's main towns /local centres and building sustainable communities. It also set out the future retail needs for the County's main towns and the local centres of Magor and Usk and, where appropriate, identified potential development opportunities for future retail and commercial development within the centres. Overall, the study found limited need for further retail development in the County over the plan period and it is was subsequently determined that such limited floorspace requirements could be met on existing sites in the County's Central Shopping Areas. Accordingly, there was no need to allocate additional sites for retail provision in the Plan.
- 3.3.21 An updated Retail Expenditure Forecasts Study (March 2017) has been prepared to inform the LDP revision. This provides an update of the retail expenditure forecasts contained within the Monmouthshire Retail & Leisure Study 2010 which informed the existing LDP. The purpose of the Update, alongside the 2015 Retail Background Paper published by the Council in February 2016, is to provide comprehensive information on the current performance of the Monmouthshire towns as retail centres, and to provide an up-to-date assessment of retail expenditure capacity within the County. This updated study will inform the Plan revision.
- 3.3.22 The review of LDP retail policies found that in general the policies are functioning effectively in enabling appropriate retail development in the County. However, as part of the revision process further consideration will be given to the retail hierarchy to take account of any changes in town, local and neighbourhood centres and/or updated retail requirements over the revised plan period. Similarly, consideration will also be given to the appropriateness of the existing boundaries of the centres' primary shopping frontages and central shopping areas, taking account of any changes to their role/function.
- 3.3.23 A number of contextual changes to national planning policy have occurred since the preparation of the Plan. Welsh Government published revised versions of Chapter 10 of PPW and TAN4 (Retail and Commercial Development) in November 2016. The documents have been updated to reflect the Welsh Government's revised national planning policy for retailing and commercial development. The main areas of change include revised objectives for retail planning policy, stronger emphasis on the need for retail policies to be framed by a retail strategy in LDPs (complemented by masterplans and place plans to assist in the delivery of the strategy), a requirement for LDPs to set out a locally derived hierarchy of centres and revised policies for dealing with new uses/centres undergoing change and a consistent approach to terminology. However, the policy requirement to consider retail and commercial centres first for retail and

complementary uses remains, as do the requirements for retail need, sequential tests and impact assessments, where appropriate. The amendments to national policy do not result in a requirement to make modifications to current LDP policies, however, the revised guidance will be taken into account in the LDP revision process.

Planning Obligations

[Policy S7]

- 3.3.24 LDP Strategic Policy S7 – Infrastructure Provision – seeks to ensure that new development is accompanied by an appropriate level of infrastructure to assist in providing for sustainable communities. The policy is being delivered through the development management process. Contributions are being secured through the use of planning obligations, as set out in Section 106 of the Town and Country Planning Act 1990. Planning obligations seek contributions from developers to enhance the quality of a development, provide community benefits and infrastructure, and mitigate any negative impacts that may arise as a consequence of the development.
- 3.3.25 The Council resolved on 27 June 2013 to commence preparatory work on CIL with a view to adopting CIL as soon as practicable following adoption of the LDP. This would have provided an alternative means of providing the necessary infrastructure to support development in the LDP, although the view was taken that the LDP strategic sites could be delivered without the need for CIL as each site had specific infrastructure requirements that could be dealt with through a standard Section 106 legal agreement.
- 3.3.26 Following a consultation on a CIL Preliminary Draft Charging Schedule (DCS) in 2015, a consultation on the DCS took place in April/May 2016. The next stage would have been to submit the DCS for Examination by an independent inspector. However, a CIL Review report (the Peace Review) published with the UK Government’s Housing White Paper in November 2016 was recommending a number of substantial changes to CIL that are likely to be considered in the UK Government’s Autumn Budget 2017. In addition, the Wales Act 2017 has devolved CIL to the Welsh Government and it is anticipated that the powers will be coming across in April 2018. There is, therefore, considerable uncertainty over the future of the measure. A decision has been taken, therefore, to delay any further work on CIL at least until the UK Government provides its response to the Peace Review.
- 3.3.27 In the meantime, policy guidance is being prepared to set out an approach to guide negotiations for Section 106 planning obligations between Monmouthshire County Council and applicants proposing new residential developments. It had been intended to produce full Supplementary Planning Guidance (SPG) on Planning Obligations to accompany the adopted LDP.
- 3.3.28 Having said that, the current policy is working successfully and contributions are being received (subject to viability considerations) to ameliorate the impacts of new development and help provide necessary infrastructure such as recreation and open space, community facilities, sustainable transport and education. A LDP Revision,

however, will need to consider the most effective method of providing infrastructure to support development in the LDP, carry out appropriate infrastructure planning accordingly and take account of any changes made to CIL legislation.

Employment

[Policies S9, SAE1 and SAE2]

- 3.3.29 The LDP policy review found that in general the Plan's employment policies are functioning effectively in enabling appropriate industrial and business development across the County and no concerns have been raised by officers in respect of the current employment policy framework. However, as part of the revision process consideration will be given to the employment strategy to take account of the industrial and business allocations that have been developed since LDP adoption. Consideration will also need to be given to the 'economies of the future' and their locational, sites and premises requirements. The Council's long term economic priorities and aspirations linked to the Cardiff Capital Region City Deal and Future Monmouthshire will also need to be considered through the revision process.
- 3.3.30 The Welsh Government produced a new TAN relating to Economic Development in February 2014. TAN 23 provides additional clarity relating to development management decisions and preparation of LDPs in relation to economic development. The TAN places greater emphasis on collaborative working with neighbouring authorities in terms of preparing regional evidence bases to inform regional working, including in relation to economic development strategies and the identification of strategic employment sites. Welsh Government also produced practice guidance in relation to building an economic development evidence base to support a LDP (August 2015). Chapter 7 of PPW was also updated, noting a need to provide specific targets on land provision for employment use classes B1, B2 and B8, indicating net change in land/floorspace for offices and industry/warehousing separately. The current LDP employment evidence base does not incorporate the full requirements set out in revised national planning policy guidance and will therefore need to be updated accordingly.
- 3.3.31 More recently, regional collaboration has been undertaken as part of the South East Wales Strategic Planning Group (SEWSPG) Employment Task and Finish Group. A common methodology has been produced for monitoring employment land and property provision on a regional basis. This methodology will be utilised in LDP revision to provide a comprehensive evidence base, allowing for a consistent analysis of cross-boundary employment land matters across the region.

Employment Land – Take up

- 3.3.32 The LDP allocated a total of 50.12ha of Identified Industrial and Business Sites (SAE1) to ensure that there is a sufficient supply of employment land to meet the needs of

the County. The 2016-2017 AMR identified a total take-up of 9.36ha of employment land on SAE1 sites since LDP adoption (to 31 March 2017). Of this development, 3.1ha relates to non-B uses.

- 3.3.33 There has been less take-up in relation to the Plan's protected employment sites (SAE2), with a total of 1.86ha has completed since LDP adoption. A small 0.21ha speculative site in Abergavenny has also been constructed and implemented for B1 light industrial starter units, highlighting the need for small industrial units across the County. As this site is located outside the development boundary on an unallocated site, it will be considered for inclusion as a protected employment site in LDP revision. Of note, 3.72ha of employment land (B1/B8 use) at the Identified Mixed Use Site at Wonastow Road, Monmouth has been completed since the latest AMR (2016-2017).

Employment Land – Quantity and Spatial distribution

- 3.3.34 The LDP monitoring indicator relating to employment land supply/development notes sufficient employment land is required to be maintained to meet the identified take up rate of 1.9ha per annum. Since adoption sufficient employment land has been maintained and while take up has been limited, there has been some progress across the County. There is currently 40.76ha of remaining land available across the Identified Industrial and Business Sites (SAE1), the majority of which is located in Magor (31.06ha/76%). Assuming a take up rate of 1.9ha per annum, the LDP currently contains sufficient industrial and business sites to the year 2038. In addition to this, 8.58ha is currently available on the Identified Mixed Use sites and 1.12ha on Protected Employment Sites (SAE2) Sites.
- 3.3.35 In accordance with TAN23, consideration must be given as to whether existing longstanding undeveloped identified industrial and business allocations have a reasonable prospect of being delivered for such purpose. In addition, there was some concern expressed at the LDP examination about the quantity and spatial distribution of identified industrial and business sites and internal discussions with the Council's Business and Enterprise team have indicated that it is likely that these issues will need to be addressed further in any LDP revision, providing the opportunity to determine whether any undeveloped sites should be de-allocated or re-allocated for a different use and/or if, and where, any new sites are required. As noted in paragraph 3.3.29, consideration will also need to be given to growing economies of the future and the Council's long term economic aspirations linked to the Cardiff Capital Region City Deal and Future Monmouthshire.

Tourism

[Policies S11, T1-T2]

- 3.3.36 A review of the LDP's tourism policy framework commenced in 2015 following concerns raised by the Council's Economy and Development Select Committee as to the effectiveness of the Plan's tourism policy framework in enabling/delivering tourism related development, and the extent to which it is supporting sustainable

forms of tourism accommodation, including 'glamping' facilities. The review into this matter subsequently found that the Plan's policy framework is generally supportive of sustainable forms of tourism accommodation, including glamping. It also determined that the preparation of SPG would be beneficial in order to provide clarification for officers, Members and customers on the interpretation /implementation of the existing policy framework in relation to sustainable tourism accommodation proposals. Accordingly, the Planning Policy Team prepared SPG in relation to sustainable tourism accommodation which was adopted in November 2017.

3.3.37 Reflecting this, the latest AMR reported that the Council approved proposals for a total of 24 tourism facilities (1 April 2016 – 31 March 2017), all of which related to tourist accommodation ranging from holiday lets to glamping accommodation. This demonstrates that the new Sustainable Tourism Accommodation SPG has helped clarify the Council's general support for this important sector of Monmouthshire's economy.

3.3.38 While the existing policy framework is working well in enabling sustainable tourism accommodation in the County, the policy review has also identified the need for some amendments to policies T1 (Touring Caravan and Tented Camping Sites) and T2 (Visitor Accommodation outside Settlements) to further improve their clarity. This will be given further consideration as part of the LDP revision process.

Renewable Energy

[Policies S12, SD1]

3.3.39 The LDP policy review found that the renewable energy policies are functioning effectively in respect of the provision of renewable energy, with a total of 16 schemes incorporating on-site renewable energy permitted since the LDP's adoption (excluding permitted development). However, significant contextual changes have occurred in relation to renewable and low carbon energy since LDP adoption which will need to be considered/addressed through the LDP revision process.

3.3.40 Welsh Government produced a revised version of the Renewable Energy Toolkit for Planners in September 2015. The update includes an additional section relating to how local planning authorities assess the potential for solar farm developments. The revised toolkit provides a methodology to assist in the production of Renewable Energy Assessments (REAs) and additional advice on how to translate the results of the REAs into the LDP evidence base and resulting policies. Local authorities are expected to undertake a proactive approach to all forms of renewable and low carbon energy generation.

3.3.41 The Monmouthshire Renewable Energy and Energy Efficiency Study (May 2010), and, the subsequent Addendum (February 2012) informed the policies set out within the LDP. The addendum was specifically produced to bring the LDP evidence base in line with the 2010 Welsh Government Renewable Energy Toolkit. The revised LDP will, nevertheless, need to consider the revised Toolkit and address the additional requirements set out within it.

3.3.42 Following the publication of the revised Toolkit, Welsh Government⁶ has provided further emphasis that Local Planning Authorities should utilise their REAs to inform policies, areas of search and allocations for local authority scale renewable energy schemes (5MW – 25MW), or, other low carbon technologies. Welsh Government advise that the LDP consultation process should provide communities with the opportunity to identify suitable locations for renewable energy developments, meaning that such development can be guided to the most appropriate locations. Accordingly, the Plan’s renewable energy evidence base will need to be updated and areas of search for local authority scale renewable energy explored through the LDP revision process.

Waste

[Policy S14]

3.3.43 The LDP Waste policies were prepared in the context of the South East Wales Regional Waste Plan (RWP) – First Review 2008. This set out land requirements for new waste management facilities, which were taken on board in LDP Strategic Policy S14 – Waste. Site Allocation Policy SAW1 subsequently identified sites that had potential for the location of in-building waste management facilities – class B2 industrial sites and existing waste management sites. The total amount of land identified amounted to 35.4 hectares, well in excess of the RWP requirement of 2.2 hectares to 5.6 hectares, depending on the technology utilised. The first three AMRs have indicated that the land available for potential waste management sites has now reduced to 26.26 hectares, again well in excess of the RWP requirement. The monitoring report trigger for further investigation is that the amount of B2 employment land falls below 5.6 hectares, which clearly has not been met.

3.3.44 RWPs, however, no longer have effect. A re-write of national planning policy on waste was needed to reflect the new waste policy context introduced through the EU Directive on Waste (2008/98/EC), the Waste Strategy for Wales, ‘Towards Zero Waste, June 2010 and the underpinning suite of waste sector plans, in particular the Collections, Infrastructure and Markets Sector (CIMS) Plan, June 2012. PPW, therefore, was amended in February 2014 (Edition 6) and a revised TAN21 issued in the same month. The revised PPW and TAN21 no longer require the preparation of RWPs. The general approach of the CIMS Plan has been to move away from land-take based calculations to an approach where the need for waste management facilities is expressed by future capacity in tonnes. As stated in Welsh Government Policy Clarification Letter CL-01-12, technology development has led to the potential for smaller, more dispersed facilities to be developed (more flexible, able to take advantage of niche opportunities). It has also led to the possibility of larger facilities being developed to reflect economies of scale and reduce expenditure by businesses and local authorities on the management of their residual waste. The end result of this is that it is now more difficult to ascribe a value to an ‘average facility’ – and as such, area-based land-take calculations have become less applicable.

⁶ Dear Chief Planning Officer Letter (10 December 2015)

- 3.3.45 The CIMS Plan describes the waste management framework considered to provide the best solutions to meet environmental, social and economic needs in Wales to 2050. Waste assessments contained within the CIMS Plan do not have to be repeated by local planning authorities at a regional or local level. However, monitoring needs to be carried out through voluntary co-operation at a regional level to inform decision making in future LDPs and in dealing with planning applications for waste. The regional monitoring work has resulted in the first Waste Planning Monitoring Report (WPMR) for South East Wales (April 2016). This concluded that the regional position was:
- There is no further need for landfill capacity within the South East region.
 - Any proposals for further residual waste treatment should be carefully assessed to ensure that the facility would not result in overprovision.
- 3.3.46 It appears, therefore, that there is no current need for residual waste facilities in Monmouthshire, although PPW (edition 6, paragraph 12.6.2) requires that the identification of suitable locations for sustainable waste management facilities should be considered as part of LDP preparation. PPW (paragraph 12.6.1) also requires that development plans should demonstrate how national waste policy, and in particular the CIMS Plan, along with any updated position adopted in the waste planning monitoring reports and any other form of waste management priorities relevant to its local area have been taken into account.
- 3.3.47 Given the findings of the LDP AMRs and the South East Wales WPMR it is considered that there is no pressing need to revise the LDP strategic and site allocation waste policies. Any LDP Revision, however, should reconsider these policies to take account of current government guidance and the change of approach to waste planning away from area-based land-take calculations.

Minerals

[Policy S15]

- 3.3.48 The LDP Minerals policies were prepared in the context of the Regional Technical Statement (RTS) of the South Wales Regional Aggregates Working Party (SWRAWP) (October 2008). This has subsequently been replaced by the RTS 1st Review (August, 2014), which concluded that Monmouthshire was required to make future provision for land-won primary aggregates within its Local Development Plan on the basis of the following annualised apportionments:
- Land-won sand & gravel provision: Nil
 - Crushed rock aggregates provision: 0.12 million tonnes per year until the end of the Plan period and for 10 years thereafter.
- 3.3.49 These figures are based on the assumption that average annual demand for land-won primary aggregates within the area, over the period to 2036, will be comparable to the average annual sales over the baseline period used in the 1st Review of the RTS (i.e. 2001 to 2010). This method for assessing demand was different to that used in

the original RTS and made little sense from a Monmouthshire point of view as the sales figures were based on production from Livox Quarry, which has since ceased operation following the refusal of an application to renew its permission, and the Council made representations on the 1st Review accordingly. There are, however, reserves at Ifton Quarry, Rogiet that amount to 11 million tonnes. While it has not been worked for some time, Ifton Quarry has an existing planning permission that expires in 2045. This permission enables Monmouthshire to maintain its crushed rock land bank and meet its regional obligations. No further allocations for crushed rock extraction are needed, therefore, a situation that is unchanged from the 2008 RTS under which the LDP Minerals policies were prepared. There is no pressing need, therefore, to revise Policy S15. Any LDP Revision, however, should reconsider this policy to take account of changes in government guidance and any updated regional position.

- 3.3.50 Since the preparation of the LDP, Minerals Planning Policy Wales (2001) has been incorporated into PPW as Chapter 14 - Minerals. No changes to existing national policy have been made as a result of this integration exercise.

Transport

[Policies S16, MV10]

- 3.3.51 The review of the Plan's transport policies indicates that there are currently no concerns with their effectiveness / implementation, as detailed in Tables 1-2 Appendix 1. However, a number of contextual changes have occurred since the Plan's adoption, as detailed below, which will need to be taken into account in the LDP revision process.
- 3.3.52 In accordance with Welsh Government Local Transport Plan (LTP) guidance (May 2014)⁷, Monmouthshire County Council prepared a new LTP in January 2015 which was approved by Welsh Government in May 2015. The LTP replaces the 2010 South East Wales Regional Transport Plan (RTP) which informed the preparation of the adopted LDP. As directed by the guidance, the LTP is an update of schemes and priorities identified in the RTP. The transport schemes identified in LDP Policy MV10 (Transport Routes and Schemes) were carried forward to the Monmouthshire LTP and include a range of highway, public transport and walking/cycling schemes. However, the LTP identifies a number of additional transport schemes in Monmouthshire not specifically identified in Policy MV10 which are programmed for delivery over the 2015-2020 period, including the Magor and Undy new walkway rail station. Further consideration will be given to the policy/land use implications of the transport schemes identified in the LTP, as well as any updates to the LTP, as part of the LDP revision process.
- 3.3.53 Consideration will also be given to the policy/land use implications of the Cardiff Capital City Region South East Wales Metro proposals in the plan revision process. The

⁷ Guidance to Local Transport Authorities – Local Transport Plan 2015, Welsh Government, May 2014

Metro proposals seek to improve transport connectivity across the region which is integral to achieving wider economic and social outcomes for South East Wales.

3.3.54 The Active Travel (Wales) Act 2013 requires local authorities in Wales to produce active travel maps and deliver year on year improvements in active travel routes and facilities. The LTP identifies Active Travel Network schemes for each of the County's towns which propose the development and implementation of active travel plans for these areas. In terms of implications for the revised LDP, any new or amended proposals for active travel routes and facilities, especially for walking and cycling, may be considered for safeguarding through the LDP revision process where they are within a programme, supported by funding and likely to be delivered in the Plan period.

Supplementary Planning Guidance (SPG)

3.3.55 Following the Plan's adoption a number of supplementary planning guidance (SPG) documents have been prepared to support existing LDP policies. These are:

- Green Infrastructure, April 2015
- Conversion of Agricultural Buildings Design Guide SPG April, 2015
- LDP Policies H5 & H6 Replacement Dwellings in the Open Countryside and Extension of Rural Dwellings SPG, April 2015
- Affordable Housing SPG, March 2016
- Renewable Energy and Energy Efficiency SPG, March 2016
- Primary Shopping Frontages Supplementary Planning Guidance, April 2016
- Sustainable Tourism Accommodation SPG, November 2017
- Rural Conversions to Residential or Tourism Use, November 2017

3.3.56 Generally, it is anticipated that the SPGs will be carried forward to support any revised LDP (albeit recognising that modifications to certain SPGs may be required as a result of LDP revision). Accordingly, it may be necessary to make some minor amendments to any revised plan to ensure relevant SPGs are properly cross referenced.

Proposals Map and Constraints Map

3.3.57 The LDP **Proposals Map** contains a number of allocations and designations which will be subject to amendment through the LDP revision process. In light of the plan review, it is anticipated that there will be amendments to the housing site allocations, identified industrial and business site allocations, settlement development boundaries, primary shopping frontage boundaries, central shopping area boundaries, neighbourhood centres boundaries and designated areas of amenity importance.

3.3.58 The LDP **Constraints Map** contains a number of designations which are determined by mechanisms that sit outside of the LDP process. Examples include areas of flood risk, Scheduled Ancient Monuments and sites of special scientific interest. Since LDP

adoption changes have been made to some of these designations which, whilst depicted on the LDP interactive map on the Council's website, are not available on the printed version of the map. A Constraints Map, unlike the Proposals Map, is not a statutory requirement and is not part of the LDP (Section 2.4, page 16, LDP Manual, Edition 2, 2015). Accordingly, as part of the revision process consideration will be given as to whether a printed version of the map should still be made available or whether this should be made available solely as an on-line resource which is capable of regular up-date.

4.0 What are the Future LDP Evidence Base Requirements?

- 4.1 The contextual and evidence base changes that have occurred since the Plan's adoption in 2014, including updates to WG population and household projections (as detailed in Section 2), indicate that the Plan will need to be revised to reflect such changes. Other elements of the LDP evidence base will also need to be updated as part of the plan preparation process, as detailed below.

Evidence Base Studies

- 4.2 As part of the revision process, the plan period will need to be extended to ensure that the revised LDP has an operational life of at least 10 years following adoption⁸. Given the likely timescale for preparing a revised plan (i.e. 4 years if following the full revision procedure) it is anticipated that the revised plan period will run to 2036. Accordingly, updates to the evidence base will be required to reflect the extended plan period which, at this stage, are envisaged to include:

- Needs assessments in relation to population, housing, employment, retail
- Additional land allocations to meet the new plan-period's requirements
- Affordable Housing Viability Assessment
- Local Housing Market Assessment
- Sustainable settlement hierarchy
- Urban capacity study
- Employment Land Review
- Amenity open space survey
- Settlement boundary review
- Renewable Energy Assessment
- Infrastructure plan

This is not a definitive list and additional evidence base update requirements may emerge as plan revision progresses.

Sustainability Appraisal and Habitats Regulations Assessment

- 4.3 A **Sustainability Appraisal (SA)** incorporating Strategic Environmental Assessment (SEA) is a statutory requirement of LDP preparation. These are tools to ensure that policies in the LDP reflect sustainable development principles and take into account the significant effects of the plan on the environment. SA, incorporating SEA, was an iterative process throughout the preparation of the adopted LDP and is reflected in the Plan's proposals and policies.
- 4.4 Since the Plan's adoption, the LDP's SA objectives/ indicators have been monitored annually as part of the AMR process. This enables the Council to assess the extent to which the LDP is contributing to the achievement of sustainable development and to

⁸ Local Development Plan Manual, Edition 2, August 2015 (paragraph 10.2.2)

identify any concerns. Given the difficulties encountered in monitoring some of the SA indicators, it has been necessary to amend/delete a number of SA indicators since the Plan's adoption in order to improve the effectiveness of the SA monitoring process (as detailed in the AMRs).

- 4.5 In view of the changes that have occurred since the SA was originally undertaken to accompany the adopted LDP, it will be necessary to update the environmental baseline, plans, policies and programmes as part of the LDP revision process. The SA framework, including SA objectives, will also need to be reviewed to ensure this remains up-to-date and relevant.
- 4.6 The LDP was also subject to a **Habitats Regulations Assessment (HRA)**. This determines the likely significant effects of the Plan, either individually or in combination with the effects of other plans and projects, on European sites of nature conservation importance and if applicable, scopes what needs 'appropriate assessment' (AA) and how it will be undertaken. The HRA will need to be reviewed as part of the revision process.

Evidence Base – Opportunities for Collaborative Working

- 4.7 As part of this process, consideration will be given to opportunities to work collaboratively with neighbouring authorities on updating key areas of the evidence base. Joint work is currently being undertaken by SEWSPG/LDP Pathfinder Task and Finish Groups on developing a shared regional approach to key LDP evidence base studies, including retail, employment and sustainable settlement appraisals. It is anticipated that this work will inform the LDP preparation process. Further detail on the opportunities for joint working is provided in Section 6.

5.0 Conclusions: What are the Options for Revising the LDP?

- 5.1 A key outcome of the final Review Report is to make a recommendation on the type of revision process to be followed, based on the evidence contained in the report. This can either be a short form or full revision. This Draft Review Report forms a discussion document to seek the views on stakeholders on the best way to proceed.
- 5.2 A **full revision** procedure may be followed where a plan's strategy is out of date or not working and, subsequently, a significant change to the level and spatial distribution of growth is required. Updated needs and land requirements as a result of extending the plan period could also result in significant changes to a LDP strategy which would require a full revision procedure to be followed.
- 5.3 A **short form revision** procedure may be followed in circumstances where the issues involved are not of sufficient significance to justify undertaking the full revision procedure (Part 4A LDP Regulations). This would be appropriate where a review report indicates that the plan does not need to be completely replaced but needs some revision, for example where forecasts have changed, policy needs to be refined or supplemented with new sites in line with the original strategy. The LDP Manual⁹ advises that in order to follow the short form revision procedure an authority must be satisfied that the revisions would not:
- Make the existing strategy unsound, and/or
 - Make the existing strategy incoherent or unrecognisable, and/or
 - Result in a plan distinctly different to the one adopted.
- 5.4 Careful consideration will need to be given to the options for revising the LDP. A short form revision could be appropriate if it were just a case of identifying new sites in line with the existing LDP strategy. However, it is worth noting that Welsh Government officers have advised that they would not support the Council in undertaking a short form revision of the Plan. If the findings of the full LDP review suggest that, cumulatively, the potential changes needed to the LDP could result in a plan that is distinctly different to the one adopted, the full revision procedure would be the most appropriate means of revising the LDP. The full revision procedure would enable a comprehensive reconsideration of the Plan's spatial strategy, having regard to the wider context including the Cardiff Capital Region City Deal and Future Monmouthshire aspirations, together with the economic opportunities associated with abolishment of the Severn Bridge tolls. Stakeholder opinions are sought on this matter.

⁹ Local Development Plan Manual, Edition 2, August 2015 (paragraph 10.2.6)

6.0 Are there Opportunities for Joint Working?

- 6.1 The Welsh Government's recent White Paper¹⁰ sets out its commitment to reforming local government in Wales. The paper proposes regional working in many areas of local government, including land use planning. A Local Government Bill is expected to be introduced into the Assembly in 2018 to give effect to these proposals, including a mandate for Strategic Development Plans (SDP).
- 6.2 Reflecting this, and having regard to regional discussions on the options for progressing a SDP for South East Wales, consideration has been given to the opportunities for joint working on LDPs with Monmouthshire's neighbouring local authorities – Torfaen County Borough Council, Blaenau Gwent County Borough Council and Newport City Council.
- 6.3 Following discussions with colleagues at Torfaen and Blaenau Gwent councils, it is considered that although the three LPAs are currently seeking to embark on a revision of their LDPS, it would not be appropriate to prepare a joint plan with either authority at this time. Firstly, there is a lack of actual/tangible planning justification for preparing a joint plan with either of these authorities at this stage. Monmouthshire is a distinctive County with significantly different characteristics and issues to both Blaenau Gwent and Torfaen. Monmouthshire is a predominantly rural county with associated wide ranging planning issues including high quality landscape, AONB, rural affordable housing, sustainable tourism, rural conversions, historical market towns and a high number of listed buildings and conservation areas. Locally specific policies have been developed in the LDP to effectively address these issues. It is unclear how a joint plan would serve Monmouthshire's communities better. As such, it is difficult to see a logical planning justification for preparing a joint LDP. Given that a replacement LDP would need to be adopted by 1 January 2022 to avoid the problems associated with the existing Plan's expiry date, it is considered that the preparation of a joint LDP would prove too onerous and time consuming to meet this timescale. Whilst it is acknowledged that this approach could generate potential cost savings and perhaps more effectively address cross boundary issues, there are significant concerns around how a joint plan would progress given the culture and governance arrangements that would need to be in place to enable the preparation of a joint plan. Cost savings relating to shared evidence can be achieved without working on a joint plan
- 6.4 These discussions have, however, identified the opportunity for joint working on key areas of the evidence base and sharing of expertise. This would offer scope for cost savings in relation to the preparation of updated plan evidence and links effectively with the collaborative work being undertaken by SEWSPG/LDP Pathfinder Task and Finish Groups on developing common methodologies for key LDP evidence, including retail, employment, candidate sites and sustainable settlement appraisals.

¹⁰ WG White Paper Reforming Local Government: Resilient and Renewed, 31 January 2017

Accordingly, discussions are ongoing with Torfaen and Blaenau Gwent LPAs in relation to the potential for collaborative working on LDP evidence base.

- 6.5 Consideration has also been given to the appropriateness of undertaking a joint plan with Newport City Council. While it is recognised that this could offer potential to address common issues, such as the removal of the Severn Bridge tolls, respective plan timescales are not in alignment. Newport's LDP runs to 2026 and has a 5 year housing land supply, meaning that the LPA are not considering a review/revision of their plan at present. A joint plan with Newport CC is not therefore considered to be a feasible option at this stage. In any event, the issues identified above (paragraph 6.3) in relation to the preparation of a joint plan would still be a concern. There could, however, be opportunities for Newport to link in with any collaborative work undertaken on the evidence base / adopt common methodologies for LDP survey work.
- 6.6 In view of this, it will be more appropriate to consider opportunities for joint plans through the preparation of 'light touch LDPs' once a SDP is in place in the south east Wales region. There are, however, clear opportunities for joint working on key areas of the evidence base, where there is shared interest/need to address cross boundary issues, with those neighbouring authorities that are also currently embarking on a LDP revision. Accordingly, MCC officers are in discussion with Torfaen and Blaenau Gwent councils regarding potential joint working opportunities in relation to the evidence base.

7.0 Next Steps

Next Steps

- 7.1 The Draft Review Report will be subject to an 8 week consultation period (Monday 11 December 2017 to Monday 5 February 2018) in order to obtain stakeholder views on the matters set out in this report. A consultation response form will be available to download/complete on the Council's website. The responses received from the consultation will be evaluated and used to inform the final Review Report which will be reported for political endorsement in spring 2018 with a recommendation on if, and how, the Plan should be revised.

APPENDIX 1: Summary of LDP Policy Review

Table 1: Review of Strategic Policies

Strategic Policies		Commentary
S1	Spatial Distribution of New Housing Provision	Revise as necessary to reflect reconsideration of spatial strategy over extended plan period. Minor amendments likely to be required in response to Officer Working Group comments to provide clarity.
S2	Housing Provision	Revise level of spatial distribution of housing growth over extended plan period in relation to reconsideration of housing requirement and spatial strategy.
S3	Strategic Housing Sites	Revise in relation to reconsideration of housing requirement and spatial strategy, additional sites included to reflect strategy. Certain allocations have been delivered. Undelivered allocations will be reviewed and could be removed if considered unlikely to be delivered. Minor amendments may be required in response to Officer Working Group comments to provide clarity.
S4	Affordable Housing Provision	Revise as necessary to reflect reconsideration of strategy, updated viability evidence and affordable housing requirements. Some amendments required in response to comments from Officer Working Group, Registered Social Landlords and private developers. Adopted Affordable Housing SPG provides further clarity but will require updating accordingly.
S5	Community and Recreation Facilities	Functioning effectively.
S6	Retail Hierarchy	Functioning effectively. Revise as necessary to reflect any changes to identified Neighbourhood Centres.
S7	Infrastructure Provision	Functioning effectively. Amendments may be required to provide greater precision and clarity.
S8	Enterprise and Economy	Functioning effectively.
S9	Employment Sites Provision	Functioning effectively. Revise if necessary in relation to reconsideration of employment land review. Amendments may be required to reflect changes to national employment policy.
S10	Rural Enterprise	Functioning effectively.
S11	Visitor Economy	Functioning effectively. SPG on Sustainable Tourism Accommodation has provided further clarity. Some minor amendments may be needed.
S12	Efficient Resource Use and Flood Risk	Functioning effectively. Amendments may be required to reflect changes to national renewable energy policy.
S13	Landscape, Green Infrastructure and the Natural Environment	Functioning effectively. Some minor amendments may be needed in response to Officer Working Group comments.

Strategic Policies		Commentary
S14	Waste	Functioning effectively. Amendments may be required to reflect changes to national waste policy.
S15	Minerals	Functioning effectively. Amendments may be required to reflect changes to regional minerals policy.
S16	Transport	Functioning effectively. Amendments required to reflect replacement of Regional Transport Plan with Local Transport Plan.
S17	Place Making and Design	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments.

Table 2: Review of Development Management Policies

Development Management Policies		Commentary
H1	Residential Development in Main Towns, Severnside Settlements and Rural Secondary Settlements	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments.
H2	Residential Development in Main Villages	Functioning effectively.
H3	Residential Development in Minor Villages	Main thrust of policy functioning effectively. Some amendments required in response to Officer Working Group comments.
H4	Conversion/Rehabilitation of Buildings in the Open Countryside for Residential Use	Adopted Rural Conversions to a Residential or Tourism Use (Policies H4 and T2) SPG provides further clarity on implementation of this policy. Some amendments required in response to Officer Working Group comments to improve clarity.
H5	Replacement Dwellings in the Open Countryside	Main thrust of policy functioning effectively. Some amendments required in response to Officer Working Group comments. Adopted LDP Policies H5 and H6 Replacement Dwellings in the Open Countryside and Extension of Rural Dwellings SPG may require updating accordingly.
H6	Extension of Rural Dwellings	Functioning effectively.
H7	Affordable Housing Rural Exceptions	Functioning effectively although limited applications received since LDP adoption. Consideration will be given to minor amendments in response to Officer Working Group comments.
H8	Gypsy, Traveller and Travelling Showpeople Sites	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments and to align with national planning policy guidance.

Development Management Policies		Commentary
H9	Flat Conversions	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments.
CRF1	Retention of Existing Community Facilities	Amendments required in response to Officer Working Group comments.
CRF2	Outdoor Recreation /Public Open Space and Allotment Standards and Provision	Functioning effectively. Revise standards in line with updated Fields of Trust standards and consider minor amendments in response to Officer Working Group comments.
CRF3	Safeguarding Existing Recreational Facilities and Public Open Space	Functioning effectively.
RET1	Primary Shopping Frontages	Functioning effectively. Review, and where necessary, revise Primary Shopping Frontages to ensure designations are up to date and appropriate.
RET2	Central Shopping Areas	Functioning effectively. Review, and where necessary, revise Central Shopping Areas to ensure designations are up to date and appropriate.
RET3	Neighbourhood Centres	Functioning effectively. Review, and where necessary, revise Neighbourhood Centres to ensure designations are up to date and appropriate. Consideration will be given to minor amendments in response to Officer Working Group comments.
RET4	New Retail Proposals	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments. Amendments may be required to reflect changes to national retail policy.
E1	Protection of Existing Employment Land	Some amendments required in response to Officer Working Group comments to improve clarity.
E2	Non-allocated Employment Sites	No relevant applications since LDP adoption, consideration will be given to minor amendments in response to Officer Working Group comments.
E3	Working from Home	Delete policy, considered unnecessary and sufficiently covered by other policies.
RE1	Employment within Villages	Consideration will be given to minor amendments in response to Officer Working Group comments to improve clarity.
RE2	Conversion/Rehabilitation of Buildings in the Open Countryside for Employment Use	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments to improve clarity.
RE3	Agricultural Diversification	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments to improve clarity.

Development Management Policies		Commentary
RE4	New Agricultural and Forestry Buildings	Functioning effectively.
RE5	Intensive Livestock and Free Range Poultry Units	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments.
RE6	Provision of Recreation, Tourism and Leisure Facilities in the Open Countryside	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments.
T1	Touring Caravan and Tented Camping Sites	Functioning effectively, consideration will be given to amendments to improve clarity in response to Officer Working Group and Economy & Development Select Committee's comments.
T2	Visitor Accommodation Outside Settlements	Functioning effectively, consideration will be given to amendments to improve clarity in response to Officer Working Group and Economy & Development Select Committee's comments. The SPG on Sustainable Tourism Accommodation has provided further clarity.
T3	Golf Courses	No applications received since LDP adoption. Consideration will be given to amendments in response to Officer Working Group comments.
SD1	Renewable Energy	Functioning effectively. Amendments may be required to reflect changes to national renewable energy policy.
SD2	Sustainable Construction and Energy Efficiency	Functioning effectively. Amendments to supporting text required to reflect changes to national renewable energy policy and deletion of TAN22. Other amendments to the policy may also be required as a result.
SD3	Flood Risk	Delete policy, considered sufficiently covered by national policy.
SD4	Sustainable Drainage	Functioning effectively.
LC1	New Built Development in the Open Countryside	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments.
LC2	Blaenavon Industrial Landscape World Heritage Site	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments.
LC3	Brecon Beacons National Park	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments.
LC4	Wye Valley AONB	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments.
LC5	Protection and Enhancement of Landscape Character	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments. The Landscape SPG will provide further clarity on interpretation and implementation of this policy once adopted.

Development Management Policies		Commentary
LC6	Green Wedges	Review Green Wedge's and revise boundaries as necessary to ensure designations are justified.
GI1	Green Infrastructure	Adopted Green Infrastructure SPG provides further clarity on implementation of this policy. Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments.
NE1	Nature Conservation and Development	Functioning effectively, amendments required to reflect changes to legislative framework and national policy.
EP1	Amenity and Environmental Protection	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments.
EP2	Protection of Water Sources and Water Environment	Functioning effectively.
EP3	Lighting	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments.
EP4	Telecommunications	Functioning effectively.
EP5	Foul Sewage Disposal	Functioning effectively.
W1	Waste Reduction	Functioning effectively. Limited applicability, consider whether still required.
W2	Waste Recovery Facilities: Household	Functioning effectively. Limited applicability, consider whether still required.
W3	Waste Management Facilities	Functioning effectively.
W4	Rural Composting	Functioning effectively.
W5	Waste Disposal by Landfill or Landraising	Functioning effectively.
W6	Waste Deposition on Agricultural Land for Agricultural Improvement Purposes	Functioning effectively.
M1	Local Building and Walling Stone	Functioning effectively.
M2	Minerals Safeguarding Areas	Functioning effectively.
M3	Mineral Site Buffer Zones	Functioning effectively. Buffer zone for Livox Quarry requires deletion following refusal of planning permission to continue mineral extraction.

Development Management Policies		Commentary
MV1	Proposed Developments and Highway Considerations	Functioning effectively.
MV2	Sustainable Transport Access	Functioning effectively.
MV3	Public Rights of Way	Functioning effectively.
MV4	Cycleways	Functioning effectively.
MV5	Improvements to Public Transport Interchanges and Facilities	Functioning effectively. Limited applicability, consider whether still required.
MV6	Canals and Redundant Rail Routes	Functioning effectively. Limited applicability, consider whether still required.
MV7	Rear Access / Service Areas	Functioning effectively. Limited applicability, consider whether still required.
MV8	Rail Freight	Functioning effectively. Limited applicability, consider whether still required.
MV9	Road Hierarchy	Functioning effectively. Limited applicability, consider whether still required.
MV10	Transport Routes and Schemes	Amendments required to reflect updated Local Transport Plan/Active Travel Act and associated schemes.
DES1	General Design Considerations	Functioning effectively, consideration will be given to amendments in response to Officer Working Group comments.
DES2	Areas of Amenity Importance	Functioning effectively. Review Areas of Amenity Importance to ensure designations are justified.
DES3	Advertisements	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments.
DES4	Advance Tourism Signs	Functioning effectively.
HE1	Development in Conservation Areas	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments.
HE2	Alterations to Unlisted Buildings in Conservation Areas	Functioning effectively, consideration will be given to minor amendments in response to Officer Working Group comments.
HE3	Design of Shop Fronts in Conservation Areas	Functioning effectively.
HE4	Roman Town of Caerwent	Functioning effectively.

Table 3: Review of Residential Site Allocations – General Matters

Residential Site Allocations – General Matters	Commentary
Strategic Sites (SAH1-SAH7)	Review in relation to reconsideration of dwelling requirement and spatial strategy over extended plan period. Certain housing allocations have been delivered. All undelivered allocations will be reviewed to determine if they remain deliverable. Sites will be removed if considered to be undeliverable.
Urban Sites (SAH8-SAH9)	Progress being made on these sites as detailed below. However, undelivered allocations will be reviewed to determine if they remain deliverable. Sites will be removed if considered to be undeliverable.
Rural Secondary Settlements (SAH10)	Review in relation to reconsideration of spatial strategy. Certain housing allocations have been delivered. All undelivered allocations will be reviewed to determine if they remain deliverable. Sites will be removed if considered to be undeliverable.
Main Villages (SAH11)	Review in relation to reconsideration of spatial strategy. Certain housing allocations delivered. All undelivered allocations will be reviewed to determine if they remain deliverable, having regard to discussions with Registered Social Landlords and private developers. Sites will be removed if considered to be undeliverable.

Table 4: Delivery of Allocated Residential Sites

Delivery of Allocated Residential Sites			
Allocation	Site Name	Allocated No. units	Commentary
Strategic Sites			
SAH1	Deri Farm, Abergavenny	250	Site has full planning permission subject to the signing of a S106 Agreement.
SAH2	Crick Road, Portskewett	285	No planning application received. Site has been subject to pre-application discussions and a planning application is expected in early 2018.
SAH3	Fairfield Mabey, Chepstow	350	Site has outline planning permission.
SAH4	Wonastow Road, Monmouth	450	Part of site has permission for 340 dwellings and is under construction. No planning application received for remainder of site.
SAH5	Rockfield Farm, Undy	270	Site has outline planning permission subject to the signing of a S106 Agreement.
SAH6	Land at Vinegar Hill, Undy	225	No planning application received.
SAH7	Sudbrook Paper Mill, Sudbrook	190	Site has full planning permission for 212 dwellings and is under construction.
Urban Sites			
SAH8	Tudor Road, Wyesham	35	No planning application received. Site has been subject to pre-application discussions.
SAH9	Coed Glas, Abergavenny	60	Site has full planning permission for 51 dwellings, demolition of buildings has been undertaken but no meaningful progress with regard to commencement of built development.
Rural Secondary Settlement Sites			
SAH10(i)	Cwrt Burrium, Usk	20	No planning application received. Site has been subject to pre-application discussions.
SAH10(ii)	Land south School Lane, Penperlleni	65	Site has full planning permission and construction is at an advanced stage.
SAH10(iii)	Land at Chepstow Road, Raglan	45	No planning application received. Site subject to pre-application discussions.

Main Village Sites			
SAH11(i)(a)	Land adjacent Village Hall, Cross Ash	10	No planning application received.
SAH11(i)(b)	Land adjacent Cross Ash Garage	5	No planning application received. Working with landowner to bring it forward together with a rural exception site for 6 units. Site has been subject to pre-application discussions.
SAH11(ii)	Land at Well Lane, Devauden	15	No planning application received. Site was subject to pre-application discussions in July 2014 and there was developer interest at this time but progress has since stalled.
SAH11(iii)	Land to south east of Dingestow	15	No planning application received, but MHA are about to submit application, working up design. Site has been subject to pre-application discussions.
SAH11(iv)	Land west of Grosmont	15	No planning application received. Landowner working with a planning consultant to address access issues.
SAH11(v)	Land to the north of Little Mill	15	No planning application received.
SAH11(vi)	Land rear Village Hall, Llanddewi Rhydderch	5	No planning application received.
SAH11(vii)	Land north west Llanellen	15	No planning application received. Site was subject to pre-application discussions in May 2016 and there was developer interest at this time but progress has since stalled.
SAH11(viii)	Land at Ton Road, Llangybi	10	No planning application received.
SAH11(ix)(a)	Land rear Carpenters Arms, Llanishen	5	Site has outline planning permission subject to the signing of a S106 Agreement.
SAH11(ix)(b)	Land adjacent Church Road, Llanishen	5	No planning application received.
SAH11(x)	Land north Llanvair Kilgeddin	5	No planning application received.
SAH11(xi)	Land west of Mathern	15	No planning application received.
SAH11(xii)	Land south west of Penallt	10	Site has full planning permission.
SAH11(xiii)	Hill Farm, Pwllmeyric	15	Site has outline planning permission subject to the signing of a S106 Agreement.

SAH11(xiv)(a)	Land east Shirenewton (south of minor road)	5	No planning application received. Site has been subject to pre-application discussions.
SAH11(xiv)(b)	Land east Shirenewton (north of minor road)	5	Site has full planning permission and is under construction.
SAH11(xv)	Land adjacent Trellech School	15	Site delivered 2016/2017
SAH11(xvi)	Land adjacent Werngifford, Pandy	15	No planning application received.

Table 5: Delivery of Employment, Tourism and Waste Sites

Employment, Tourism and Waste Sites		Commentary
Employment Sites		
SAE1	Identified Industrial and Business Sites	Functioning effectively, however, may require revision in relation to reconsideration of employment strategy. Certain industrial and business allocations have been delivered. All undelivered allocations will be reviewed to determine if they remain necessary/deliverable over an extended plan period.
SAE2	Protected Employment Sites	Functioning effectively. Revisions required to reflect change in status of sites within the employment hierarchy.
Tourism Sites		
SAT1	Tourism Sites	Functioning effectively, one Tourism site has been delivered since adoption. Review required of undelivered potential sites.
Waste Sites		
SAW1	Identified Potential Waste Management Sites	Revise as necessary in relation to reconsideration of waste strategy. Some sites require removal due to delivery for alternative uses.

SUBJECT: MONMOUTHSHIRE COUNTY COUNCIL: NEWLY FORMED COMMUNITY & PARTNERSHIP DEVELOPMENT TEAM

MEETING: BRYN Y CWM AREA COMMITTEE

DATE: 17TH JANUARY 2018

DIVISION/WARDS AFFECTED: ALL

1. PURPOSE:

To inform the Committee of the newly formed Community & Partnership Development Team within Monmouthshire County Council.

The Wellbeing of Future Generations Act and the Social Services and Wellbeing Act are encouraging us to look ahead and identify new ways of doing better things. As a requirement of the Act, the Public Service Board and the Authority undertook a Wellbeing Assessment in 2016, which provided us with an understanding of the assets, challenges and opportunities within our county. This enabled us to set wellbeing objectives in March 2017 that will form part of the wellbeing plan in 2018.

The strategy for a Community and Partnership Development Team aligns with the wellbeing objectives, enabling co-production by taking a local asset and place based approach. The new team will bridge gaps by balancing community needs with Authority priorities, to ensure the county's future sustainability.

2. RECOMMENDATIONS:

The report is drafted for information purposes; however members are encouraged, through discussion, to satisfy their understanding of the purpose of the newly formed Community & Partnership development Team.

3. KEY ISSUES:

Public service delivery is changing. With an ageing population, reducing budgets and ever increasing demand, dependency upon public services is increasing when budgets are decreasing.

As a local authority we need to rethink our relationship with our local communities to enable us to successfully redesign our services. We need to think longer term about how we work together to identify and co-produce the right services going forward that will help us tackle the challenges that lie ahead.

As the Wellbeing of Future Generations Act requires co-delivery with partners, the historic disconnect between the Public Services Board (PSB), the Authority and the local community needs

to be addressed. To enable this, community engagement has been repositioned within a more centralised role.

The new team also provides:

- Specialist support in strategic PSB areas such as health and wellbeing issues, isolation, ageing well, community cohesion, etc.
- Support for the Authority in their Cluster Area activities
- More direct Town/Community Council engagement/liaison to increase knowledge of needs and priorities and ensure these can feed into strategic decision-making at local authority and PSB level.

3.1 AIMS OF THE TEAM:

The Aim of the Community and Partnership Development Team is to work with communities and partners to help bring about social change and improve the quality of life in our county. The team will act as enablers; unlocking potential and supporting sustainability through collective impact; providing a resource and tangible link between local communities and a wide range of partners; enabling the delivery of measureable and sustainable programme of activities that will constantly look to the future. Collective impact is a principle, which is based on the community and sector specific organisations, agreeing to solve a specific problem or local priority using a common agenda, aligning their efforts and using common measures of success. The team will seek to exploit this principle when working with communities and partners to reach the shared goals across the county.

The team see communities as co-producers rather than service recipients, and will promote existing and establish new networks that can provide caring, mutual help and empowerment, ultimately enabling communities to control and design their own futures.

4. WHAT THE TEAM WILL DO:

The Community and Partnership Development Team will work to ensure there is strategic partnership direction and community delivery, and in so doing meet legislative requirements, enabling place based delivery and furthering the social justice priorities of the Council.

In order to apply strategic context to delivery, the team will operate as a bridging mechanism between partners, Town and Community Councils and communities. The team will seek to develop solid relationships with Town & Community Councils and the community, joining-up the strategic direction of public services with the desires of the community. The team will bridge the gap between multi-agency partnerships and the community to ensure that public body partners are in-tune with their communities and are better positioned to explore collective impact and co-production to meet shared outcomes.

The team will also work to shape the community and partnership landscape and strengthen the links with our communities to address challenges in relation to crime and disorder, ageing well and children & young people, ensuring better coordination and links between the direction of travel of PSB and the wider Monmouthshire communities as a whole. The team will steer PSB multi-agency partnerships to come together with the community to work more closely and strengthen links to

ensure that the Authority is adopting the five ways of working under the new Wellbeing of Future Generations Act i.e. integrated, collaborative, long term, involving and preventative.

The Team will be central to the delivery of the Monmouthshire Wellbeing Plan ensuring that support is provided to all partners and communities' in-line with the legislative requirements of the Wellbeing Act and the direction of travel in meeting the PSB and Monmouthshire County Council objectives.

The Team will allocate a dedicated officer to each of the five areas across Monmouthshire (Abergavenny, Monmouth, Usk, Caldicot and Chepstow), to provide continuity, to build solid relationships and provide a steer around both the strategic direction of travel and to support local action to realise sustainable and resilient communities across the county.

In addition to this the Community & Partnership Development Team will also:

- Allow for the provision of a consistent asset based community development approach across the five strategic settlements, whilst acting on local priorities.
- Ensure provision of a programme of support against the Authority's statutory duties discharged through the Monmouthshire PSB, to enable the delivery of PSB priorities, enabling the solving of societal changes via a partnership and community approach, particularly in relation to Crime & Disorder, Violence Against Women Domestic Abuse and Sexual Violence (VAWDASV), United Nations Convention for the Rights of the Child (UNCRC), Ageing Well & Phase 3 Older Peoples Strategy, Tackling Poverty, Armed Forces Community Covenant.
- Deliver the Rural Development Programme funded Community Leadership Academy designed to increase the participation and quality of community leadership by providing a suite of learning and development opportunities, upskilling members as well as community organisations to enable a common approach. Some examples of the offer include engaging with and leading volunteers, holding effective meetings, digital engagement skills, solving complex problems, putting ideas into action, working with public bodies, positive psychology and mindfulness.
- Identify and support the delivery of community development priorities and place based plans, aligned to the Wellbeing Plan, in each of the five cluster areas i.e. Abergavenny, Monmouth, Usk, Chepstow and Caldicot, accepting that priorities will differ from area to area depending upon maturity, needs, gaps and opportunities
- Provide engagement and support for town and community councils to build trust, develop both participative and elected democracy and disseminate information with a longer term ambition to encourage effective community representation and leadership
- Develop a 'virtual bank' of funding streams in conjunction with partners which maps funding streams and resources to aid community development activities
- Develop a business engagement programme, working with local businesses to maximise the local social impact from their corporate social responsibility programmes;
- Progress the delivery of 'A County That Serves' – putting volunteering and contribution at the heart of citizenship in the County. Monmouthshire has some of the highest rates of volunteering in Wales with over 3500 people giving their time to help others. The team will ensure that

community groups are able to make the best possible use of this unique asset to make a real difference on the issues that matter most to local people. Volunteering has a positive impact not only on individuals and their wellbeing, but also on organisations like Monmouthshire County Council and the wider community we serve. The team will work with the community and partners across the public, private and third sector to create more opportunities for people to volunteer in Monmouthshire, to have the opportunity to share their gifts, skills and passion within their own communities.

5. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING):

The creation of the Community and Partnership Development Team will provide the strategic context to ensure that we keep the community at the heart of what Monmouthshire County Council does by taking a 'place based approach', working with communities to identify their own strengths and areas for development and wellbeing. This advocates the bringing together of public services, community leaders, business, schools and all residents to address the issues that matter to that community. By working together around a place, the team can provide the strategic context to ensure that we achieve so much more than individual partners and community groups working in isolation. Bringing together support networks, aligning resources and assets, funding, development opportunities and people with a common sense of purpose, will really help to build sustainable and resilient communities. By working collaboratively with the people who live and work locally, the team will seek to highlight the strengths, capacity and knowledge of those involved for the greater good.

6. BACKGROUND PAPERS:

Wellbeing of Future Generations Act 2015

<http://gov.wales/topics/people-and-communities/people/future-generations-act/?lang=en>

Social Services and Wellbeing Act 2014

<http://gov.wales/topics/health/socialcare/act/?lang=en>

7. AUTHOR:

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Owen Wilce – Community & Partnerships Development Lead

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TEAM ABERGAVENNY

BETTER, TOGETHER

Report from Team Abergavenny to the Bryn Y Cwm Area Committee 17 January 2018

This report is the first to follow the welcome decision by this Committee at the last meeting to support the Team's Community Plan.

For that reason this report will focus by Theme Group on the items within the plan and progress that is being made.

There are 5 sub-sections to the plan, so each will be reviewed in turn.

1. Spreading the Word Them Group

The Spreading the Word Group are continuing to monitor and support the local Events planned for 2018, eg the various Cycling events and the new Arts Festival. New Trails are in the course of being produced for Chapels and Churches and Parks and Gardens, hopefully in time for Easter. Also the group is monitoring developments with regard to the Melville and Borough Theatres and the development of the Abergavenny Castle Grounds. Meetings are consistently well attended.

2. Encouraging Business Success Group

In researching areas that would help businesses the most, it was found that the signage in town could be improved. This work will be carried out in collaboration with other organisations including the Civic Society and Y Fenni Business Community starting in January with an analysis of the existing position.

3. Enabling Communities to Thrive Group.

In the short term the main project for this group is the development of Bailey Park facilities to improve access to basic sports facilities for people generally. Currently work is proceeding on developing material for a Lottery Bid in the current year. This Group is working closely with the County who are coordinating the activity. The next meeting is being held on the 11th January.

4. Enhance the Environment Group.

This group has probably seen the most progress during the recent period, as MCC have been supportive in continuing the redevelopment of the Town Centre linking with the new Morrison's Supermarket Development. Consultation and collaboration between the group and County Officers has been very fruitful recently, and many of the Group's ideas have been incorporated in the plans being developed.

5. Moving Around More Easily Group.

Recently there has been significant activity from a number of groups to impress on the Rail Transport agencies the importance of making Abergavenny Railway Station accessible. Working with the Town and County Councillors and Disabled Groups letters and petitions have been sent and it is hoped that this may help to bring forward some positive news in the not too distant future.

In January Team Abergavenny, with the leaders of each Theme Group, will review their priorities for 2018 and discuss what help is needed to facilitate progress in their chosen objectives.

This activity will be reported on at future Bryn y Cwm Meetings

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Monmouthshire's Scrutiny Forward Work Programme 2017-18

Adults Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
10 th January 2018	Budget Scrutiny for Adult Services	Scrutiny of the Budget proposals relating to the committee's remit for 2018-2019	Mark Howcroft	Budget Scrutiny
	Performance Report: Adults Services (quarter 2)	Report on the performance of the service area for the previous 6 months. (Invite Julie Boothroyd and Cabinet Member)	Richard Jones	Performance Monitoring
	Aneurin Bevan Health Board Consultation on Older Adult Mental Health Services	To discuss the Council's draft response to the consultation document.	Claire Marchant Penny Jones to be invited.	Consultation
23 rd January 2018 Agenda unmanageable ~ (potentially need a Special Meeting in February)	Empty Homes Update	A progress update of the council's approach to bringing properties back into use.	Ian Bakewell	Pre-decision Scrutiny
	Temporary Accommodation update and re-designation of shared housing.	Position update report.	Ian Bakewell	Pre-decision Scrutiny
	Gypsy & Traveller Pitch Allocation Policy'	Pre-decision scrutiny of the policy following the consultation period.	Ian Bakewell Stephen Griffiths	Pre-decision Scrutiny
	Safeguarding Performance	Self-evaluation of Safeguarding. *CYP Select Invited*	Cath Sheen Claire Marchant	Performance Monitoring
	Care Closer to Home	Discussion on Care Closer to Home and how this sits within Monmouthshire Integrated Services.	Julie Boothroyd	Performance Monitoring
	Turning the World Around		Julie Boothroyd	Performance Monitoring

Monmouthshire's Scrutiny Forward Work Programme 2017-18

Adults Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
Special Meeting in February?	Disability Transformation Work		Julie Boothroyd	Performance Monitoring
	Re-Designation of Shared Housing Accommodation Report		Ian Bakewell	Pre-decision Scrutiny
20th March 2018	Supporting People	Review of the grant spending.	Chris Robinson	Performance Monitoring

Future Agreed Work Programme Items: Dates to be determined

- ✓ **Future Commissioning of Adults Services** ~ linked to "Turning the World Upside Down"
- ✓ **Budget Pressures within services and spend analysis**
- ✓ **Community Development and Well-being**
- ✓ **Supporting People Strategy**
- ✓ **Welfare** ~ Discussion with Monmouthshire Housing Association on current stock and new home development, support for welfare reform
- ✓ **Housing Report: Removal of the Temporary Accommodation Management Fee**
- ✓ **Housing Report: Local Housing Market Assessment**
- ✓ **Disabled adaptations further to the additional funding for 2017/18**
- ✓ **Annual Complaints Report for Social Services**
- ✓ **Local review of homelessness and related services**

Joint Scrutiny with Children and Young People's Select Committee:

Monmouthshire's Scrutiny Forward Work Programme 2017-18

- ✓ **"Information, Advice and Assistance Service** ~ responsibility of the Social Services and Well-being Act 2014 ~ (January/February 2018)
- ✓ **The implementation of the Social Services and Well-being Act 2014** ~ (October 2017)
- ✓ **Mental Health and Learning Disabilities** ~ linked to implications of the DOLS (Deprivation Liberty Safeguards) Grant
- ✓ **Well-being** ~ responsibilities of the Social Services and Well-being Act 2014 around connected communities and meeting needs
- ✓ **Implementation of the Social Services and Well-being Act 2014** ~ review post 18 month together with the duties around prisons ~ (March 2018)
- ✓ **Progress of Regional Safeguarding Boards** ~ Violence against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015
- ✓ **Regional Integrated Autism Service**

Monmouthshire's Scrutiny Forward Work Programme 2017-18

Children and Young People's Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
Special Meeting 24 th January at 2pm	Safeguarding Training Strategy	Scrutiny of the draft corporate Safeguarding Training Strategy.	Claire Marchant	Pre-decision Scrutiny
	Corporate Parenting Strategy	Pre-decision scrutiny of the strategy.	Claire Marchant	Pre-decision Scrutiny
	2 nd Phase Family Support Review	TBC	Claire Marchant	Performance Monitoring
	Children's Services Placements	Scrutiny of the action plan to manage child placements and associated risks (pre WAO review, scrutiny of the effectiveness of the department's governance arrangements).	Claire Marchant	Performance Monitoring
1 st February 2018	Budget Monitoring - period 7 *TBC* (potential to move to 13th Feb?)	To review the financial situation for the directorate, identifying trends, risks and issues on the horizon with overspends/underspends).	Mark Howcroft	Budget Monitoring
	Sports Leaders UK Playmaker Award (young people invited)	To discuss the Sports Leaders UK Playmaker award which has enabled every single year 5 pupil (approximately 1,000 children) to access the 6 hour training, focussed on leadership, communication and positive role models. Monmouthshire is the first local authority in the UK to deliver the programme on this scale, which contributes to wider outcomes for young people.	Paul Sullivan John Nicholas	Performance Monitoring
	Support for Refugees TBC	Progress report and invitation to young people to attend.	Shereen Williams	Policy Development

Monmouthshire's Scrutiny Forward Work Programme 2017-18

Children and Young People's Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
	Schools Funding Formula	Scrutiny of proposed changes to the Schools Funding Formula for the funding of Building Maintenance Costs.	Nikki Wellington	Pre-decision Scrutiny
Special CYP on 13th February at 10am	Chief Officer's Self-evaluation Report	Annual report of the Chief Officer on progress of the service and future strategic direction.	Will Mclean	Performance Monitoring
	Key Stage 4 and 5 Outcomes	Reporting of outcomes at key stage 4 and 5, including targets for 2018/19	Will Mclean	Performance Monitoring
22nd March 2018				
May/June 2018	Budget Monitoring - Period 12	To review the financial situation for the directorate, identifying trends, risks and issues on the horizon with overspends/underspends).	Mark Howcroft	Budget Monitoring

Future Agreed Work Programme Items: Dates to be determined

- **Additional Learning Needs** - Review and provision/ALN Bill/Readiness and training
- **Schools** - quality indicators from new inspection framework/how categorisation works and actions taken to support improvement/EIB and Intervention Monitoring/ Donaldson Report on Successful Futures (Member suggestion to investigate how successfully pioneering schools are measuring their performance in line with curriculum). Review of 21st Century Schools.
- **Service Pressures** for the council and schools.
- **Inclusion updates** - wellbeing/attitudes to learning/supporting the pupil voice
- **Non-maintained/Early Years** - provision/outcomes/childcare offer
- **National Categorisation/Estyn outcomes** -Progress towards addressing recommendations
- **Post 16 education provision/Apprenticeships/Engagement and progression**
- **Welsh Education Strategic Plan** - annual update

Monmouthshire's Scrutiny Forward Work Programme 2017-18

- **Childcare sufficiency** - annual update
- **Play Sufficiency** - annual update
- **New Estyn framework** - suggested 'All Member Seminar'
- **External reference Group** - additional meeting
- **Children's Mental Health and Counselling Services**
- **Well-being reporting (obesity, eating disorders etc)**
- **Gwent Ethnicity Network Grant and support for refugees and asylum seekers**
- **Young Carers Strategy** ~ Implementation of the first year
- **Flying Start** ~ presentation for information

Joint Scrutiny with Children and Young People's Select Committee:

- ✓ **"Information, Advice and Assistance Service** ~ responsibility of the Social Services and Well-being Act 2014 ~ (January/February 2018)
- ✓ **The implementation of the Social Services and Well-being Act 2014** ~ (October 2017)
- ✓ **Mental Health and Learning Disabilities** ~ linked to implications of the DOLS (Deprivation Liberty Safeguards) Grant
- ✓ **Well-being** ~ responsibilities of the Social Services and Well-being Act 2014 around connected communities and meeting needs

Monmouthshire's Scrutiny Forward Work Programme 2017-18

Economy Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
25 th January 2018	Budget Monitoring - period 7	To review the financial situation for the directorate, identifying trends, risks and issues on the horizon with overspends/underspends).	Mark Howcroft	Budget Monitoring
	Sale of County Hall TBC	Oversight of this report requested by Members.	Roger Hoggins	Pre-decision Scrutiny
	City Deal ~ strategic investment proposal for Caldicot Town Centre	Presentation to sight members on forthcoming work streams.	Cath Fallon Kellie Beirne	Presentation
	S106 Contributions Planning Guidance	Pre-decision scrutiny of the guidance for S106 monies (prior to member seminar on 1 st February).	Mark Hand	Pre-decision Scrutiny
	Abergavenny Outdoor Structure	*TBC* May need to defer to a February Special. Contact Cllrs Woodhouse and Powell if deferring.	Rachael Rogers	Pre-decision Scrutiny
Special Meeting February 2018 TBC				
15 th March 2018				
CROSS BORDER VISIT TBC	Meet border/neighbouring English councils	Discussion on issues that cross county boundaries to explore any synergies/learning: <ul style="list-style-type: none"> ✓ Affordable housing, transport ✓ Impact of the removal of the Severn Tolls ✓ Tourism and enterprise 	Kellie Beirne Mark Hand	Action Learning

Monmouthshire's Scrutiny Forward Work Programme 2017-18

26 th April 2018				Budget Monitoring
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Monmouthshire's Scrutiny Forward Work Programme 2017-18

Future Meeting Items:

Agreed Scrutiny Focus for 2017-18:

- Affordable housing, transport and the LDP
- Impact of the removal of the Severn Tolls
- City Deal and the regional agenda (business plan sign off February 2018)
- Tourism and enterprise

- **ICT in Schools** ~ scrutinise jointly with CYP Select ~ Post Evaluation Review to return. Joint scrutiny of the outcomes for young people: Implementing the technology → delivering the teaching and learning → digital attainment levels.

Work Programme Items for circulation:

Agreed for the following reports to be emailed as opposed to tabled (unless requested by members):

- **Velethon Report for 2017 when available**
- **I County Strategy 2** ~ revised strategy to incorporate digital maturity and culture ~ October
- **People Strategy** ~ corporate strategy for staff ~ October
- **Information Strategy** ~ linking 3 strands: information governance, data insight and digital data ~ October
- **Employability Grant** ~ October
- **'Inspire Programme' Extension** ~ October

Monmouthshire's Scrutiny Forward Work Programme 2017-18

Strong Communities Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
11 th January 2018	Budget Scrutiny	Scrutiny of the Budget proposals relating to the committee's remit for 2018-2019	Mark Howcroft	Budget Scrutiny
	Performance Report: (quarter 2)	Report on the performance of service areas within the committee's remit for the previous 6 months. (Invite Roger Hoggins and Cabinet Members Bryan Jones).	Richard Jones	Performance Monitoring
	Social Justice Policy	Scrutiny of the new policy to deliver the portfolio ahead of Council adoption.	Cath Fallon Sara Jones	Pre-decision Scrutiny
15 th February 2018	Public Protection Performance	TBC	David Jones	Performance Monitoring
	Budget Monitoring - period 7	To review the financial situation for the directorate, identifying trends, risks and issues on the horizon with overspends/underspends).	Mark Howcroft	Budget Monitoring
Special Meeting Monday 26 th February 2018 (10am) Date TBC	Civil Parking enforcement	At the end of December 2018, Gwent Police will withdraw from street parking enforcement. Consulting the select committee on the management of future civil parking enforcement.	Paul Keeble	Consultation
	Mitchel Troy Toilets	Consideration of Welsh Government and SWTRA proposal to close the toilet facilities at the A40 Mitchel Troy rest area.	Roger Hoggins	Consultation
29 th March 2018	Revised Waste Policies and new Recycling Collection Model	Scrutiny of the introduction of a new recycling service, to be supported by a suite of policies to ensure clarity on the procedures for certain activities e.g. assisted collections, missed collections etc.	Carl Touhig / Roger Hoggins	Policy Development/Pre-decision scrutiny

Monmouthshire's Scrutiny Forward Work Programme 2017-18

Strong Communities Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
	Heavy Goods Vehicles on country lanes	To consider the implications of restricting HGV's with a view to developing a future policy.	Paul Keeble/Roger Hoggins	Policy Development
	Air Quality management & role of Environmental Health'	TBC	David Jones How Owen	Policy Development
	Strategic Equality Plan	To monitor the progress on the annual monitoring report (2016-2017).	Alan Burkitt	Policy Development

Future Agreed Work Programme Items: Dates to be determined

- × **Open Space Review** ~ review of open spaces and the prioritisation and management of highways ~ strategic review rather than operational.
- × **Gwent Refugees and Asylum Seekers** ~ progress report. ~ Joint scrutiny with CYP Select
- × **Modern Day Slavery and Human Trafficking** ~ topic raised by the chair for in-depth scrutiny.
- × **Air Pollution** ~ working groups to report to Select Committee.
- × **People Services** ~ further sickness data requested.

Emerging issues/topics to be raised with the committee before inclusion ~ some reports to be received by email for comment rather than in-depth scrutiny.

Monmouthshire's Scrutiny Forward Work Programme 2017-18

Public Service Board Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
18 th October 2017	PSB Draft Well-Being plan	Report on 8 th November process and structure ~ for decision by the PSB. Feedback from workshop on emerging issues. Discussion on measuring Well-being: the Happy Communities Project'. Discussion on 'Developing Regional Well-being Priorities'.	Matthew Gatehouse Sharran Lloyd	Position Report

PSB DATES:

25th July 2017 - 2pm
 8th November 2017 - 2pm
 30th January 2018 - 2pm
 4th April 2018 - 2pm

PSB SELECT:

Wednesday 12th July 2017 - 10am
 Wednesday 18th October 2017 - 10am
 Tuesday 16th January 2018 - 10am
 Wednesday 21st March 2018 - 10am

- * To invite the Commissioner Sophie Howe to a future meeting and to provide training.

Council and Cabinet Business – Forward Plan

Monmouthshire County Council is required to publish a Forward Plan of all key decisions to be taken in the following four months in advance and to update quarterly. The Council has decided to extend the plan to twelve months in advance, and to update it on a monthly basis.

Council and Cabinet agendas will only consider decisions that have been placed on the planner by the beginning of the preceding month, unless the item can be demonstrated to be urgent business.

Subject	Purpose	Consultees	Author
1ST MARCH 2017 - CABINET			
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2016/17 meeting 5 held on the 19 th January 2017.		Dave Jarrett
Outcomes of the Recycling Review.	Cabinet to agree the Final Business Case determining the outcomes of the Recycling Review.		Rachel Jowitt
Safeguarding Progress Report			Teresa Norris
Effectiveness of Council Services: Quarter 3 Progress			Matt Gatehouse
Cemeteries - amendments to charging policy			Deb Hill Howells
The Knoll, Abergavenny Section 106 funding			Mike Moran

Subject	Purpose	Consultees	Author
ADM – Business Case			Tracey Thomas
EAS Business Case			Will Mclean
Community Governance			Will Mclean
2017/18 Education and Welsh Church Trust Funds Investment and Fund	The purpose of this report is to present to Cabinet for approval the 2017/18 Investment and Fund strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2017/18 grant allocation to Local Authority beneficiaries of the Welsh Church Fund.		Dave Jarrett
8th MARCH 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Private sector housing enforcement			Huw Owen
PSPO x 2: Fairfield Car Park and Abergavenny Skate Park			Andrew Mason
Homeless Reserve Fund			Ian Bakewell
Fostering Fees Review			Claire Marchant
Accounts Payable Strategy – Further automation of the procedure to process payment			Lisa Widenham
Appropriation of the land at Rockfield Farm, Undy	From County farms use to planning use		Gareth King
Cemeteries – amendments to charging policy			Deb Hill Howells
Direct Care Leadership Restructure			Colin Richings
Transport Policy			Clare Morgan
Disposal of land on Garden City Way for Affordable Housing			Ben Winstanley

Subject	Purpose	Consultees	Author
Cae Maldon Bus Routes			Christian Schmidt
Monmouthshire Museums Centralisation of Staffing Structure			Cath Fallon
9TH MARCH 2017 - COUNCIL			
Council Tax Resolution 2017/18 and Revenue and Capital Budgets 2017/18	To set budget and Council tax for 2017/18		Joy Robson
Treasury Management Strategy 2017/18	To accept the annual Treasury Management Strategy		Joy Robson
Asset Investment Strategy			Peter Davies
Outcome of Recycling Review	To agree the Final Business Case determining the outcomes of the Recycling Review.		Rachel Jowitt
Procurement Strategy for Household Waste Recycling Centre, Transfer Stations and Residual Haulage.	For Council to approve the procurement strategy and affordability envelope for the procurement of a new contract running from 2018-2030 (7 years plus 5 years extension possibility).		Rachel Jowitt
Approval of Car Park Capital Budget in 2017/18			Roger Hoggins
20TH MARCH 2017 - COUNCIL			
ADM Business Case			Tracey Thomas
Pay Policy			Tracey Harry/Sally Thomas
Well-being Assessments for the county and Objective setting for the Council	i) Well-being of Future Generations Assessment (author Matthew Gatehouse) ii) Population Needs Assessment (authors Matthew Gatehouse/Phil Diamond) iii) Council's Well-being Objectives and Plan (author Matthew Gatehouse/Richard Jones) iv) Biodiversity and Ecosystem Resilience Forward Plan (author Matthew Lewis)		Matt Gatehouse
Safeguarding Progress Report			Teresa Norris

Subject	Purpose	Consultees	Author
Position Statement report re: Social Services			Geoff Burrows
Council Diary			Nicola Perry
Chief Office CYP Appointment			Tracey Harry
WAO Kerbcraft			Clare Marchant
Community Governance			W. McLean
29th MARCH 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Contracts Manager – Adult and Children’s Commissioning			Ceri York
Proposed 40 Mph Speed Limit Portal Road And Link Road Monmouth			Paul Keeble
Food Law enforcement policy - Monmouthshire alternative to prosecution policy (mapp)			David H Jones
To make Permanent the current temporary post of the Carers Services Development Manager			Kim Sparrey
Staffing Restructure: Development Management Team			Mark Hand
Staffing Restructure: Planning Policy Team			Mark Hand
Monmouthshire Lettings Service			Steve Griffiths
Permanent appointment of Temporary Admin Support post (RBC13A).			Nigel George
5th APRIL 2017 - CABINET			

Subject	Purpose	Consultees	Author
Introduction of a fast-track service in relation to pre-application advice; lawful development certificates and compliance letters, and amendments to pre-application fees			Mark Hand
12th APRIL 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Young Carers' Strategy 2017 -20			Kim Sparrey
Supporting People Plan and Grant Spend			Chris Robinson
Additional Grant Funding for Local Authority to deliver the High St Rates Relief Scheme			Ruth Donovan
Proposed re-alignment of the Estates team to meet budget mandate savings	Cllr Murphy		Deb Hill- Howells
Living Levels Landscape Partnership:	Cllr P Hobson		Matthew Lewis
Flexible Early Retirement – Planning Services			Mark Hand
Introduction of a fast-track service in relation to pre-application advice; lawful development certificates and compliance letters, and amendments to pre-application fees			Mark Hand
26th APRIL 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Welfare Rights Review	ITEM DEFERRED TO 24/5/17		Tyrone Stokes

Subject	Purpose	Consultees	Author
Proposed 20 MPH Speed Limit, A472 Usk	Cllr B Jones		Paul Keeble
Community Hubs Restructure	Cllr RJB Greenland		Deb Hill Howells
Monmouthshire Local Development Plan Draft Sustainable Tourism Accommodation Supplementary Planning Guidance	Cllr B Greenland		Martin Davies
Monmouthshire Local Development Plan Rural Conversions To A Residential Or Tourism Use (Policies H4 & T2) Supplementary Planning Guidance	Cllr B Greenland		Martin Davies
16TH MAY 2016 – ANNUAL MEETING			
18TH MAY 2017 – DEFERRED BUSINESS COUNCIL			
24TH MAY 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Welfare Rights Review			Tyrone Stokes
Event Opportunities – Summer 2017			Dan Davies
A40/A466 Wyebridge, Monmouth – Proposed Junction Improvement			Paul Keeble
Proposed acquisition of land Magor			Deb Hill Howells
7TH JUNE 2017 – CABINET			

Subject	Purpose	Consultees	Author
To approve the Corporate Safeguarding Policy			Teresa Norris / Claire Marchant
Anti Fraud, Bribery & Corruption Policy Statement – REVISED AND UPDATED			Andrew Wathan
Welsh Language Progress Report.			Alan Burkitt
Highway Grant and Section 106 budgets			Paul Keeble
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications for the Welsh Church Fund Working Group meeting 5 of the 2016/17 financial year held on the 20 th March 2017.		Dave Jarrett
Revenue & Capital Monitoring 2016/17 Outturn Forecast Statement	To provide Members with information on the outturn position of the Authority for the 2016/17 financial year		Mark Howcroft
CYP Support Services Re-Structure	To propose a restructure within CYP support services to achieve saving from the Medium Term Financial Plan		Nikki Wellington / Sharon Randall Smith
14TH JUNE 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Sale of Freehold of Land at Plot 9a Wonastow Rd, Monmouth	The sale of the Freehold has been agreed subject to approval to Mandarin Stone who currently lease the area on a long lease from MCC.		Nicola Howells
Installation of charging points for electric cars in MCC public car parks	To seek approval for the installation of charging points for electric cars in MCC car parks in the county.		Roger Hoggins
Release of restrictive covenant at Former Abergavenny Magistrates Court and Police Station.			Nicholas Keyse

Subject	Purpose	Consultees	Author
28th JUNE 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Social Housing Grant			Shirley Wiggam
Proposed Reduction in the size of the Brecon Beacons National Park Authority	To respond to Welsh Government Consultation on the Proposed Reduction in the size of the Brecon Beacons National Park Authority	CLLR BRYAN JONES	Matthew Lewis
29TH JUNE 2017 - COUNCIL			
CCTAudit Committee Zero Hour Contracts Report			Philip White
Audit Committee Annual Report			Philip White
5TH JULY 2017 – CABINET			
Update and approval of matters arising from the Safeguarding arrangements action plan – kerbcraft scheme			Roger Hoggins / Paul Keeble / Graham Kinsella
Youth Enterprise – European Structural Fund (Esf) Programmes - Inspire2work Extension.			Cath Fallon
Annual Report of the Director of Social Services			Claire Marchant
12TH JULY 2017- INDIVIDUAL CABINET MEMBER DECISION			
14th JULY 2017 - SPECIAL CABINET			
CSC (Compound Semi-Conductor) Project			Peter Davies
26TH JULY 2017 – INDIVIUDAL CABINET MEMBER DECISION			
Allocation of funding to Develop a Town Centre Regeneration Plan, Caldicot			Roger Hoggins
10C Severnbridge Industrial Estate, Caldicot.		Cllr Murphy	Deb Hill Howells

Subject	Purpose	Consultees	Author
Raglan Village Hall Progress Update		Cllr Murphy	Deb Hill Howells
Disposal of agricultural land in Goytre on the open market'		Cllr Murphy	Gareth King
Youth Enterprise – European Structural Fund (Esf) Programmes – Inspire Programmes – Finance Officer Re-Evaluation			Cath Fallon
Rural Development Programme – New Post (Internal Secondment) Pollinator Project Coordinator			Cath Fallon
27TH JULY 2017 - COUNCIL			
Annual Report of the Director of Social Services			Claire Marchant
Safeguarding Policy			Cath Sheen
Monmouth Pool			Ian Saunders
9TH AUGUST 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Caldicot Town Team Funding - Enhancement of Pedestrian Area, Newport Road, Caldicot.			Judith Langdon
9TH AUGUST 2017 – SPECIAL CABINET			
Senior Leadership Realignment			Kellie Beirne
23RD AUGUST 2017 – INDIVIDUAL CABINET MEMBER DECISION			
RDP funded Temporary Part time Coach Tourism Visitor Information Officer Post			Nicola Edwards

Subject	Purpose	Consultees	Author
Staffing Restructure: Development Management Team			Mark Hand
Senior Social Worker Post in the Adult Disability Service, focussing on Continuing Health Care (CHC) Issues			Mike Logan
6TH SEPTEMBER 2017 – CABINET			
Welsh Church Fund Working Group	The purpose of this combined report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 1 held on the 29 th June and meeting 2 held on 27 th July 2017.		Dave Jarrett
Contaminated Land Inspection Strategy			Huw Owen
Community Engagement Review Update/Whole Place and Partnerships Team restructure			Cath Fallon
Update on Fair Funding Regulations for Schools in a deficit budget	To inform members of the current requirements through the fair funding regulations for schools that are reporting a deficit budgets and the actions required to address		Nikki Wellington
To declare surplus the former sextons lodge at Chepstow Cemetery, Chepstow	To declare the property surplus following the retirement of the previous sexton at the Chepstow Cemetery to enable the Council to begin the disposals process		Gareth King
Budget Monitoring report – period 2	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2016/17 financial year.		Joy Robson/Mark Howcroft
Section 106 Gilwern School			Richard Morgan

Subject	Purpose	Consultees	Author
13TH SEPTEMBER 2017 – INDIVIDUAL CABINET MEMBER DECISION			
DELIVERING SAVINGS – POLICY AND PERFORMANCE			Matt Gatehouse
21ST SEPTEMBER 2017 – COUNCIL			
MCC Audited Accounts 2016/17 (formal approval)	To present the audited Statement of Accounts for 2016/17 for approval by Council		Joy Robson
Stage 2 Improvement Plan 2016/17	To seek council approval of the Stage 2 Improvement Plan for 2016/17.		Richard Jones
Payment Guarantee by MCC to WG – City Deal Compound Semiconductor Project.			
ISA260 report – MCC Accounts –	To provide external audits reports on the Statement of Accounts 2016/17		Joy Robson
27TH SEPTEMBER 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Transition of existing DPPOs into PSPOs			Andrew Mason (29/8/17)
MONMOUTHSHIRE FAIRTRADE COUNTY RENEWAL			Hazel Clatworthy (04/9/17)
4TH OCTOBER 2017 – CABINET			
Cash Receipting System Tender	To seek approval and funding for Authority's replacement cash receipting system		Ruth Donovan
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of		Dave Jarrett

Subject	Purpose	Consultees	Author
	Applications 2017/18, meeting 3 held on the 21 st September 2017.		
Volunteering Policy			Owen Wilce
Framework for a Corporate Plan and Enabling Strategies		P. Jordan	Kellie Beirne
21st Century Schools Programme – Strategic Outline Programme (SOP) Band B Update			Will McLean
11TH OCTOBER 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Revised Information Strategy following Audit Committee on 19 th Sept			Sian Hayward
Services fit for the future – Quality and governance in health and care in Wales			Claire Marchant
Severn View Contracted Bank			Sian Gardner
Gwent (Lrf) Local Resilience Forum : Coordinator Officer Post		P Murphy	Ian Hardman
Monmouthshire Local Development Plan Annual Monitoring Report			Mark Hand Rachel Lewis (25/09/17)
Fairness at Work (Grievance) Policy		P Murphy	Sally Thomas (26/09/17)

Subject	Purpose	Consultees	Author
25TH OCTOBER 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Re-evaluation of Youth Service			Josh Klein
Reorganisation of Direct Payments Team in Social Services			Mike Logan
1ST NOVEMBER 2017 – CABINET - CANCELLED			
Review of Obstructions in the Public Highway policy			Roger Hoggins
Disposal of Former County Hall site. Croesyceiliog'			Roger Hoggins
U Volunteering Policy	Moved to Cabinet 6 th December		Sally Thomas
U Quick Road Disposal	Deferred		Deb Hill Howells
8TH NOVEMBER 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Rural Conversions to a Residential or Tourism Use SPG.			Rachel Lewis
Foul Drainage Easement across Racecourse Farm, Llanfoist	For Phil Murphy		Ben Winstanley
Sustainable Tourism Accommodation SPG			Rachel Lewis
9TH NOVEMBER 2017 – COUNCIL			
Remote attendance at Council Meetings			Rob Tranter
Recycling Review – Final Business Case and Approval for Capital Expenditure	For Council to receive the FBC for the Recycling Review and to approve the expenditure required for successful implementation.		Rachel Jowitt

Subject	Purpose	Consultees	Author
22ND NOVEMBER 2017– SPECIAL CABINET			
Capital Budget Proposals	To outline the proposed capital budget for 2018/19 and indicative capital budgets for the 3 years 2019/20 to 2021/22		Joy Robson
MTFP and Budget Proposals for 2018/19	To provide Cabinet with Revenue Budget proposals for 2018/19 for consultation purposes		Joy Robson
Review of Fees and Charges	To review all fees and charges made for services across the Council and identify proposals for increasing them in 2018/19		Joy Robson
Outline of Budget Process 2018/19			Joy Robson
Volunteering Policy			Owen Wilce
22ND NOVEMBER 2017– INDIVIDUAL CABINET MEMBER DECISION			
6TH DECEMBER 2017 – CABINET			
Council Tax base 2018/19 and associated matters	To agree the Council Tax Base figure for submission to the Welsh Government, together with the collection rate to be applied for 2018/19 and to make other necessary related statutory decisions.		Sue Deacy/Wendy Woods
Alternative Delivery Model			Tracey Thomas
Crick Road Disposal			Deb Hill Howells
Safeguarding Evaluation and Progress Report			Diane Corrister
LDP Draft Review Report			Mark Hand
Re-provision of Severn View			Colin Ritchings
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 4 held on the 9 th November 2017		Dave Jarrett
Delivering Excellence in Children's Services'	<ul style="list-style-type: none"> - Our fostering service. - Delivery models for family support. - Meeting increasing service demands 		Claire Robins

Subject	Purpose	Consultees	Author
13TH DECEMBER 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Local Government (Wales) Act 1994 The Local Authorities (Precepts)(Wales)Regulations 1995	To see approval of the proposals for consultation purposes regarding payments to precepting Authorities during 2018/19 financial year as required by statute		Joy Robson
Youth Offending Service – Proposed implementation of revised contractual arrangements.			Jacalyn Richards
Freehold Disposal of Land at Coed Uchel, Gilwern. – Sale of Freehold Interest to United Welsh held on 125 yr lease.	(moved from 22 nd Nov)		Nicola Howells
HC Policies			Sally Thomas
Severe Weather Emergency Protocol (SWEP)			Steve Griffiths (06/11/2017)
14TH DECEMBER 2017 - COUNCIL			
Update to Constitution			Rob Tranter
Appointment of the Preferred Bidder for the Heads of the Valleys Food Waste Treatment Procurement			Rachel Jowitt
Volunteering Policy			Owen Wilce
Bryn Y Cwm Area Committee – terms of pilot scheme			Matt Gatehouse
Safeguarding Evaluative Report			Diane Corrister

Subject	Purpose	Consultees	Author
Area Committee Voting Rights			Matt Gatehouse
Partnerships in Waste: Anaerobic Digestion – Tender award	EXEMPT PAPER		Roger Hoggins
3RD JANUARY 2018 – INDIVIDUAL CABINET MEMBER DECISION			
Fixed Penalty Notice charges for fly tipping offences		Deferred to 8 th Feb 2018	Huw Owen
Supporting People Programme Grant Spendplan 2018-19		Deferred to 17 th Jan	Chris Robinson (15/11/17)
6TH JANUARY 2018 – CABINET			
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 5 held on the 14 th December 2017		Dave Jarrett
Re-Use Shop at Llanfoist Household Waste Recycling Centre.			Roger Hoggins
Budget Monitoring Report – Period 7	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2016/17 financial year.		Joy Robson/Mark Howcroft
Kerbcraft – Scrutiny of Action Plan Delivery and Ongoing performance measures			Roger Hoggins
Chepstow Cluster – proposed distribution of Section 106 monies	To agree the distribution of section 106 to the cluster		Nikki Wellington
Management of			Roger Hoggins

Subject	Purpose	Consultees	Author
Obstructions in the Public Highway			
17TH JANUARY 2018 – INDIVIDUAL CABINET MEMBER DECISION			
Local Government (Wales) Act 1994 The Local Authorities (Precepts) (Wales) Regulations 1995	To seek members approval of the results of the consultation process regarding payment to precepting Authorities for 2018/19 as required by statute		Joy Robson
Trainee Accountant Regrade			Tyrone Stokes
Staffing changes in Policy and Governance	ITEM DEFERRED	Cllr Jordan	Matt Gatehouse (27/11/17)
Supporting People Programme Grant Spendplan 2018-19	ITEM DEFERRED		Chris Robinson (15/11/17)
18TH JANUARY 2018 - COUNCIL			
Council Tax Reduction Scheme 2018/19			Ruth Donovan
Social Justice Policy			Cath Fallon
Response to Older Adults Mental Health Consultation			Claire Marchant
29th JANUARY 2018 – SPECIAL CABINET			
ADM			
Corporate Plan			
31st JANUARY 2018 – INDIVIDUAL CABINET MEMBER DECISION			
Adoption of Highway Management Plan including appointment of Highway Asset Inspector and changes to Asset Planning Officer posts	(moved from 17 th Jan)		Paul Keeble
Staffing changes in Policy	(moved from 17 th Jan)	Cllr Jordan	Matt Gatehouse (27/11/17)

Subject	Purpose	Consultees	Author
and Governance			
7TH FEBRUARY 2018 – CABINET			
Final Draft Budget Proposals or recommendation to Council			Joy Robson
Disposal of County Hall			Roger Hoggins
The Knoll Section 106 Funding, Abergavenny			Mike Moran
Chippenham Play Area, Monmouth			Mike Moran
Kerbcraft Update	Exempt Item		Claire Marchant
Accommodation Review			Deb Hill Howells
10TH FEBRUARY 2018 – INDIVIDUAL CABINET MEMBER DECISION			
S106 funding: Pen y Fal bridge repairs	To draw down appropriate S106 funding to fund the repairs to the footbridge at the Pen y Fal development in Abergavenny.		Rachel Jowitt
Re-designation of Shared Housing			Ian Bakewell (28/11/17)
15th FEBRUARY 2018 – SPECIAL COUNCIL			
ADM			
Corporate Plan			
Active Travel Plan and Civil Parking Enforcement			Roger Hoggins
28TH FEBRUARY 2018 – INDIVIDUAL CABINET MEMBER DECISION			
Charges in relation to the delivery of the Authority's private water supply responsibilities			Huw Owen

Subject	Purpose	Consultees	Author
Gypsy & Traveller Pitch Allocation Policy Report			Steve Griffiths
Fixed Penalty Notice charges for fly tipping offences			Huw Owen (05/12/17)
1ST MARCH 2018 - COUNCIL			
Council Tax Resolution 2018/19			Ruth Donovan
Approval of Public Service Board Well-being Plan			Matt Gatehouse
Area Plan – Population Needs Assessment			Claire Marchant
Pooled Fund for Care Homes			Clare Marchant
7TH MARCH 2018 - CABINET			
2018/19 Education and Welsh Church Trust Funds Investment and Fund Strategies	The purpose of this report is to present to Cabinet for approval the 2018/19 Investment and Fund Strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2017/18 grant allocation to Local Authority beneficiaries of the Welsh Church Fund.		Dave Jarrett
Disability Transformation Work			Claire Marchant
Turning the World Upside Down			Claire Marchant
Proposed changes to the Schools Funding Formula for the funding of Building Maintenance Costs.	Seeking approval to reduce the funding of building maintenance costs for our new schools		Nikki Wellington
Corporate Parenting Strategy			Claire Marchant
2 nd Phase Families Support Review			Claire Marchant
14TH MARCH 2018 – INDIVIDUAL CABINET MEMBER DECISION			

Subject	Purpose	Consultees	Author
28TH MARCH 2018 – INDIVIDUAL CABINET MEMBER DECISION			
11TH APRIL 2018 - CABINET			
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 6 held on the 22 nd February 2018		Dave Jarrett
Crick Road Business Case			Claire Marchant
18TH APRIL 2018 – INDIVIDUAL CABINET MEMBER DECISION			
19TH APRIL 2018 - COUNCIL			
Public Service Board: Well-being Plan for Monmouthshire			Matt Gatehouse (added 29/8/17)
9TH MAY 2018 – INDIVIDUAL CABINET MEMBER DECISION			

Hannah Jones would like to come to Cabinet in July 2018 to update on Youth Enterprise - European Structural Fund (ESF) Programmes - Inspire2Work extension (originally brought to Cabinet July 2017).

ITEM	BACKGROUND DETAIL	REPORTING ARRANGEMENTS
<p>Standard Items:</p> <p>Team Abergavenny</p> <p>Cabinet / Scrutiny Work Plans</p> <p>Strategic Transport Group</p>	<p>To receive an update report on progress to date. (Alan Michie / Peter John).</p> <p>To receive the work plans.</p> <p>To receive an update on progress from County Councillor S. Woodhouse (Area Committee's representative on the Strategic Transport Group).</p>	<p>17th January 2018</p> <p>17th January 2018</p> <p>17th January 2018</p>
<p>New Work Programme Items:</p> <p>Grass Routes Partnership Board</p> <p>Abergavenny Public Realm</p> <p>Review of the Local Development Plan (LDP)</p> <p>Community Partnership Development Team</p>	<p>To appoint a Member of the Area Committee to sit on the Grass Routes Partnership Board.</p> <p>To receive an update on progress.</p> <p>To receive an update by the Head of Planning, Housing and Place Shaping.</p> <p>To receive a report regarding this newly established team.</p>	<p>17th January 2018</p> <p>17th January 2018</p> <p>17th January 2018</p> <p>17th January 2018</p>

New pedestrian bridge over the Usk at Llanfoist	To receive an update on progress.	14 th March 2018
Voluntary Sector Organisations	Invite voluntary sector organisations in Abergavenny to provide the Area Committee with information on what they do.	14 th March 2018
Tourist Association	To receive a presentation.	14 th March 2018
Fair Trade	To receive a presentation from Katrina Gass .	16 th May 2018
Voluntary Sector Organisations	Continuation of meetings with the voluntary sector organisations in Abergavenny.	16 th May 2018